MINUTES OF THE
WASHOE COUNTY HUMAN SERVICES AGENCY
SENIOR ADVISORY BOARD MEETING

December 10, 2025
Washoe County, 1001 E. 9th Street Reno, NV
Building A, County Commission Chambers
&
Zoom Webinar
https://zoom.us/j/92347908306?pwd=K2k5UGdYSEVXVGNuRGFPZ3pub2kwQT09

1. Call To Order [Non-Action Item] - Meeting was called to order at 3:03 p.m. by Chair – Denise Myer.

2. Roll Call [Non-Action Item] – There was a quorum present via in-person and through Zoom meeting.

WASHOE COUNTY SENIOR SERVICES ADVISORY BOARD MEMBERS:

PRESENT		ABSENT (EXCUSED*)
Denise Myer	Benecia Price	Monika Webb
Adolfo Correa	Thuy Tran	Patricia Gallimore
C. Mark Neumann	Pam Roberts	Mary Ann McCaule
Mac Rossi	Edward Lamb	

WASHOE COUNTY STAFF PRESENT	EX-OFFICIO PRESENT	ADVISOR PRESENT
Cara Paoli	Michael Clark	Sue Meuschke
Herb Kaplan	Donald Abbott	Larry Weiss
Cynthia Shonnard		Donna Clontz
William Martinez		
Abby Badolato		

3. Public Comment [Non-Action Item] –

Donna Clontz: Presented information about upcoming AARP Northern Nevada events and introduced a new Senior Coalition advocacy group focused on preparing for the 2026 legislative year.

4.Approval of the Minutes from the Advisory Board Meetings on November 12, 2025 [For Possible Action] Advisory Board members may identify any additions or corrections to the draft minutes as transcribed.
Attachment:
Mark Neumann sets motion
Mac Rossi 2nds

5.Update on Sparks current activities for seniors [Non-Action Item] – Donald Abbott, Sparks City Council Ward 1 (5 min)
Donald Abbott: Mentioned that the senior center had a power outage the previous week but no other updates.

6. Update on Reno Senior Resident Advisory Committee regarding their current activities [Non-Action Item] – Izabella Baumann, City of Reno Activities Coordinator (5 min)

Izabella Baumann: mentions that Reno Senior Resident Advisory meeting will be Jan 13 at the Mckinley Art Center @ 2pm. Friday 12/19 Dance party from 1 – 3 at reno senior center. No other updates.
Pam Roberts: Informs everyone in attendance that her Medicare plan pays for a fitness program that allowed her to sign up as a Reno Rec participant that gave her access to going to the rec centers and part take in their activities at no cost.

7. Update on Northern Nevada Legal Services [Non-Action Item] – Sarah Molleck, Northern Nevada Legal Aid Supervising Attorney (5 min)

Sarah Molleck: Not present. No updates.

8. Presentation by Alexandria Wilson from the Manager's Office regarding the board member assignment and reassignment process. [Non-Action] Alexandria Wilson, Managers office.

Alexandria Wilson: presented on the process of appointing and reappointing members to Washoe County boards and commissions. She explained that the county has 57 boards and commissions, with 53 externally focused ones. The process for reappointments is quicker, while new appointments can take several months due to legal requirements, multiple review layers, and scheduling around the Board of County Commissioners' meetings. Wilson detailed the steps involved in posting vacancies, reviewing applications, and selecting new members, emphasizing the importance of transparency and fairness. She also highlighted the use of Granicus as a platform for managing applications and board rosters.

Pam Roberts: raised concerns about the lack of notifications for term expirations and the process for handling applications from candidates who did not attend interviews. Pam also mentions that Washoe county website lists the Senior Advisory board meeting on the first Wednesday of the month, instead of the second.

Alexandria: Responds stating that her team does not take care of that but that she will figure out who does and have that updated.

Sue Meuschke: requested a written document outlining the appointment/ reappointment process to be shared with board members.

Alexandria: Mentions that there is an outline of the process for internal use but that the PowerPoint presented can be utilized as an outline. She also mentioned that she can create a document that is based off the PowerPoint presented and get it sent out to the board.

9. Overview of Older Americans Month. [Non-Action] Abby Badolato, Human Services Agency Senior Services Coordinator (10 - 15 min)

Abby Badolato: Discussed plans for Older Americans Month in May, outlining a timeline for event submissions and a deadline of March 9th for inclusion in the printed booklet. The location for the grand opening event, considering the Senior Center versus the Automobile Museum, with Abby noting the Senior Center would be free while the museum cost around $1,200 plus catering. Also informed the board that if anyone would like to volunteer for the working group for Older Americans months.

Mac Rossi: Mentions that it is a good idea to have a deadline and is asking when the applications to have events posted in OAM booklet will be provided.

Abby Badolato: States that application will be sent out at the beginning of January to give the community enough time to apply for a spot in the OAM booklet. Abby also mentioned that forms to become a vender during OAM grand opening will be available in January as well.

Donna Clontz: recommends the board getting a copy of the Older Americans Month booklet and challenged them to help coordinate events.

Abby Badolato: Adds that if the board or anyone in the community wants to do an event but does not know if they can host, they can refer over to the senior center to inquire about hosting at the Reno or Sparks location.

10. Discussion regarding the future meeting location for the Senior Advisory Board. [For Possible action] Board members (5 – 10 mins)

The board also discussed meeting locations, with concerns raised about audio quality in the chambers, leading to a decision to table the meeting location decision until after the February meeting at the Senior Center.

Mark Neumann: Mentions that more people are starting to attend Senior Advisory Board meeting and that the Senior Center room was too small.

Abby Badolato: Informs the board that we are unable to host the meeting in the Chambers for February

Connie McMullen: Provided her experience with hosting the Senior Coalition in the Senior Center. States there is up to 30 people that attend meetings. Also mentions that hosting OAM at the senior center is better than the Automobile Museum because of the parking situation.

Benecia Price: Brought up that she was under the impression that the reason meetings were being held at the Chambers was that people would be able to do presentations better.

Denise Myers: States that the board wants participation from the audience and that if the audience is having a hard time hearing that she would like to go where every is best for those who attended.

Mark Neumann: Asks Donald Abbott, who is in attendance, if he can hear the discussion. Donald confirms that he can hear the convo.

Connie McMullen: adds that she was unable to hear the presenter.

Adolfo Correa: agrees that if the audience is having a hard time hearing that he does not mind moving to the senior center.

Ed Lamb: prefers the Chamber over the senior center due to the space.

Pam Robert: States that there are pros and cons with either location but that they had a hard time reading the presentation slides. Pam suggests that since the meeting will be held at the senior center in February that she would recommend to table conversation until March to decide on SAB meeting location.

Thuy Tran: adds that she has been attending SAB meetings for 3 years and prefers the Chambers because it is more professional.

Sue Meuschke: Echoes that she also has a hard time hearing in the chambers.

Mac Rossi: states that he has not had an issue with hearing in the chambers and that the technology available is helpful when it comes to presentations.

Pam Roberts sets the motion to table conversation
Mark Neumann 2nds the motion.

11. Age Friendly Washoe- Updates on age friendly events. [Non action] (10 min) - Donna Clontz

Donna Clontz: updates provided during public comment.

12. Updates from Washoe County Senior Services [Non-Action Item] – Cara Paoli, Human Services Division Director, Adult and Senior Services; Abby Badolato, Human Services Agency Senior Services Coordinator (15 min)

Abby Badolato: Informs the board that the county is still in process of posting activity coordinator position but should come out in the next couple of weeks.
Activities happening in the month of December:
12/12 Fun Friday Dance part @ 9th st senior center
12/19 Senior Breakfast 8:30 – 10:30
12/19 Veteran dinner hosted by a Veterans non-profit group 3 – 5
12/19 Retro Radio Dolls @ Sparks senior center
12/23 Erica, Paul and David singing show @ Sun Valley Senior center starting at 10 am.
12/23 Intune tales with Scott Marshall @ 9th st senior center starting at 1 pm.
12/16 Free Haircuts @ Sparks senior center from 1 – 3
12/18 Free Haircuts @ 9th st senior center from 9 – 12

Pam Roberts: Asks how these events are marketed

Abby Badolato: Responds by stating that activities are posted at senior centers and posted on Washoe County social media accounts (Next-door, Facebook, X). Also, via text as long as clients approve text messages.

Ed Lamb: asks if all flyers are sent to all senior centers that serve congregate meals.

Abby Badolato: verifies that info is sent to all congregated serving senior centers besides Gerlach due to distance from events.

Ann Guinn: Questions about transportation for these events?

Abby Badolato: informs that there is no transportation specific for events but that clients can be referred to contact front desk for transportation resources and that we can also look into case-by-case situations to see if senior services can further assist.

13. Advisory Board Members' announcements, reports, and updates to include requests for information or topics for future agendas [Non-Action Item]. (No discussion among Advisory Board Members will take place on this item.) (5 min)

Alan Di Stefano: asked about getting the Masterplan copy.

Pam Robert: informs the board that a copy of the Masterplan will be sent to all board members and that for January there will be an agenda item to discuss who will be assigned to each Masterplan item.

Sue Meuschke: Congratulates the senior center staff for bringing in fun and educational activities such as the stepping up workshop (fall prevention) and AARP driving course for seniors.

Mac Rossi: Provides personal experience with taking the Stepping up class. Expressed satisfaction with the information provided in the class. Also informs that the program offering the class will be going to his home to look out for fall risk factors to make his home fall free.

Adolfo Correa: Expresses that he would like to see more participation from other BCC members. Would like to make it an agenda item if possible.

Connie McMullen: reiterates that an orientation is needed for new Senior Advisory board members so they can be aware of what their responsibilities are.

Pam Roberts: Brought up that she believes the re-election for chair and vice chair will be in January.

Herb Kaplan: Confirms that re election for chair and vice chair will be held during Januarys Senior advisory board meeting. Explains that he will need to confirm Denises time as vice chair to see if that position will need to be elected.

Pam Roberts: Suggest some agenda items for Januarys Senior advisory board meeting.
Suggested items:
Having BCC commissioners be more involved
Location of Grand opening for OAM
Location for Senior Advisory board meetings.

Denise Myer: Confirms that she and Pam were elected to the chair and vice chair position at the same time.

14. Public comment [Non-Action Item]
Comments made under this item will be limited to three minutes per person and may pertain to matters both on and off the Advisory Board agenda. Comments are to be made to the Advisory Board as a whole.

Veronica Cortez: a member of the Sun Valley Citizens Advisory Board, introduced herself and expressed interest in working more closely with the senior centers.

Abby Badolato: Provided update on PEARLS program. States that referrals are still being accepted.

Cindy Leslie: Provided update on Sun Valley craft fair where they had 25 vendors and good attendance. Money from the tables will be utilized to purchase gifts for seniors.

14. ADJOURNMENT [Non-Action Item] 4:36 PM by Chair Denise Myer.

Notice of this meeting and the agenda have been posted at the following locations:

Washoe County Administration Building	Washoe County Senior Services
Washoe County Health Department	Sparks Senior Center
Gerlach Senior Center	Sun Valley Senior Center
Incline Village Recreation Center	Incline Village Library

In compliance with NRS 241.020(4)(b), this agenda has been posted on the Senior Advisory Board's website at:
https://www.washoecounty.gov/seniorsrv/senior_services_advisory_board/index.php and https://notice.nv.gov.