



Washoe County Open Space and Regional Parks Commission **NOTICE OF MEETING AND AGENDA**

Washoe County Commission Chambers
1001 E. 9th Street, Reno NV
January 28, 2026 ~ 1:30 p.m.

Washoe County
Community Services
Department
1001 E 9th Street
Reno, NV 89512
Tel: (775) 328-3600
Fax: (775) 328-6133

Commissioners:

Chris Baker
Timothy Dake, **Vice-Chair**
Miles Gurtler
Nicole Flangas
Sean Hill
Kevin Joell
Neal Jones, **Chair**
Tracy Kuczenski
Jennifer Uvira

County Commission

Liaison:

Mariluz Garcia

Staff:

Eric Crump, Director
of Community
Services Department
Aaron Smith, Director
of Operations,
Community Services
Department
Stephanie D'Arcy
Parks Operations
Superintendent
Chaz Lehman, Deputy
District Attorney III

Our Mission...

To provide
exceptional parks,
open space and
recreational
opportunities while
preserving our
natural, historical and
cultural resources

This meeting will also be accessible via ZOOM webinar. To attend via ZOOM, type zoom.us in your computer browser, click "Join a Meeting" on the ZOOM website, and enter this Meeting ID:
898 2690 0042. NOTE: This option will require a computer with audio and video capabilities.

Alternatively, you can join the meeting by telephone by dialing +1 346 248 7799, entering the Meeting ID: **898 2690 0042** and pressing #.

The meeting will be televised live and replayed on Washoe Channel at:
<https://www.washoecounty.us/mgrsoff/Communications/wctv-live.php> and on YouTube at: <https://www.youtube.com/user/WashoeCountyTV>.

Possible Changes to Agenda and Timing: The Open Space and Regional Parks Commission may consider items on this agenda out of order, may combine two or more items for consideration, may remove items from the agenda, and may move items to the agenda of another later meeting at any time.

Public Comment: Public comments are welcomed during the public comment periods at the beginning and end of the meeting and during individual action items and are limited to three (3) minutes per person. Persons may not allocate unused time to other speakers.

Members of the public may submit public comment by attending the meeting via teleconference by logging into the ZOOM webinar and utilizing the "Raise Hand" feature during any public comment period. To provide public comment via telephone, press *9 to "Raise Hand" and *6 to mute/unmute. Additionally, members of the public may submit written comments via email to Brandon Roman at broman@washoecounty.gov. The County will make reasonable efforts to send all email comments received by 4:00pm on the day prior to the meeting to the Commissioners prior to the meeting.

During the general public comment periods at the beginning and end of the meeting, speakers may address any matter either on or off the agenda. For the remainder of the agenda, public comment will only be heard during items listed "(For Possible Action)" and should be about the specific item being considered by the Commission.

Response to Public Comments: The Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda.

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The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item: “*Commissioner’s Requests for future agenda items: (This item limited to announcements or topics/issues proposed for future workshops/agendas)”.

Forum Restrictions and Orderly Conduct of Business: The Commission Chair may order the removal of any person whose statement or other conduct disrupts the orderly, efficient, or safe conduct of the meeting. Warnings against disruptive conduct may or may not be given before removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Posting of the Agenda: Pursuant to NRS 241.020, please be advised that the agenda for the Open Space & Regional Park Commission Meeting has been posted at the Washoe County Administration Building (1001 E 9TH Street); and has been electronically posted on the State of Nevada Public Notice website at: <https://notice.nv.gov> and the Washoe County Regional Parks and Open Space website at: https://www.washoecounty.us/parks/board_committees/index.php.

How to Get Copies of the Agenda and Supporting Materials: Copies of this agenda and supporting materials for the items on the agenda provided to the Open Space and Regional Parks Commission may be obtained on the Washoe County Regional Parks and Open Space website at: https://www.washoecounty.us/parks/board_committees/index.php or by contacting Brandon Roman at broman@washoecounty.gov. If you make a request, we can provide you with a link to the website, send you the material by email or prepare copies for you at no charge. Supporting material are available to the public at the same item they are available to the Commission. If materials are distributed at a meeting, they are available within one business day after the meeting.

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Appeal Procedure for Discretionary Permits for Active Recreation Uses:

Discretionary permit decisions for Active Recreational Use rendered by the Open Space and Regional Parks Commission are appealable to the Board of County Commissioners. If you disagree with the decision of the Open Space and Regional Parks Commission and you want to appeal its action, call the Community Services staff immediately, at (775) 328-6100. You will be informed of the appeal procedure, application fee, and the time in which you must act. Appeal periods vary from seven (7) to fifteen (15) days, depending on the type of application.

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Public Comment: Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole. No discussion amongst Commissioners may occur during this item.
4. Election of the Open Space and Regional Parks Commission Chair and Vice Chair for a term of January 28, 2026, thru January 26, 2026. **(For Possible Action)**
5. Approval of the [Draft Minutes](#) for the Open Space and Regional Parks Commission Meeting of November 19, 2025, meeting. **(For Possible Action)**
6. Acknowledgement and recognition of Park Operations staff, Bryan Harrower and Joanna Schultz for their outstanding service and contributions to Washoe County.
7. Presentation, discussion and possible approval of the [Special Event policy](#). **(For Possible Action)**
8. Presentation and discussion of [Special Event Subsidy Framework](#) **(Non-action Item)**
9. Presentation, discussion and possible approval of a Special Event Agreement with Reno Street Food, LLC for the [Food Truck North Valleys](#) events to be

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held at North Valleys Regional Park on Thursdays, June 11 - August 6, 2026, at a cost of \$6,600 paid to Washoe County for the current year and corresponding dates in both 2027 and 2028. (Commission District 5) **[For Possible Action]**

10. Presentation, discussion and possible approval of the [Athletic Field Use policy](#). **(For Possible Action)**
11. Update on PROS Consulting's work to develop a Service Plan for the possible creation of a Park District.
12. Parks Reports:
 - [Park District](#) Report to include staffing, activities, upcoming events at Regional Parks and Open Space parks.
 - [May Center](#) Report to include staffing, activities, upcoming events and visitation at the Wilbur D. May Arboretum and Museum.
 - [Volunteer](#) Report to include volunteer projects, programs, and statistics.
 - [Park Planning](#) Report to include the highlights of current planning and construction projects, trails, interpretive features, natural resource management efforts, grants, State Question 1 and interjurisdictional/regional open space planning issues.
 - [Golf](#) Report to include updates on course conditions, rounds of play, financials, and current projects.
13. Director's Report to include updates on Board of County Commissioners actions, future meeting locations/Commissioner field trips, community sponsorship requests, department updates and community partnerships.
14. Commissioner Request for future agenda items: (This item limited to announcements or topics/issues proposed for future workshops/agendas.) No discussion amongst Commissioners may occur during this item.
15. Public Comments: Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole. No discussion amongst Commissioners may occur during this item.
16. Adjournment

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