



Washoe County Open Space and Regional Parks Commission
NOTICE OF MEETING AND AGENDA
Washoe County Commission Chambers
1001 E. 9th Street, Reno NV
March 26, 2025 ~ 1:30 p.m.

Washoe County
Community Services
Department
1001 E 9th Street
Reno, NV 89512
Tel: (775) 328-3600
Fax: (775) 328-6133

Commissioners:

Timothy Dake, Vice-Chair
Miles Gurtler
Sean Hill
Kevin Joell
Neal Jones, Chair
Nicholas-Martin Kearney
Mark Neumann
Lisa Rode

County Commission

Liaison:

Mariluz Garcia

Staff:

Eric Crump, Director of
Community Services
Department

Aaron Smith, Director of
Operations, Community
Services Department

Stephanie D'Arcy
Parks Operations
Superintendent

Lindsay Liddell, Deputy
District Attorney III

Our Mission...

To provide exceptional
parks, open space and
recreational opportunities
while preserving our
natural, historical and
cultural resources

This meeting will also be accessible via ZOOM webinar. To attend via ZOOM, type zoom.us in your computer browser, click "Join a Meeting" on the ZOOM website, and enter this Meeting ID:
898 2690 0042. NOTE: This option will require a computer with audio and video capabilities.

Alternatively, you can join the meeting by telephone by dialing +1 346 248 7799, entering the Meeting ID: **898 2690 0042** and pressing #.

The meeting will be televised live and replayed on Washoe Channel at:

<https://www.washoecounty.us/mgrsoff/Communications/wctv-live.php> and on YouTube at: <https://www.youtube.com/user/WashoeCountyTV>.

Possible Changes to Agenda and Timing: The Open Space and Regional Parks Commission may consider items on this agenda out of order, may combine two or more items for consideration, may remove items from the agenda, and may move items to the agenda of another later meeting at any time.

Public Comment: Public comments are welcomed during the public comment periods at the beginning and end of the meeting and during individual action items and are limited to three (3) minutes per person. Persons may not allocate unused time to other speakers.

Members of the public may submit public comment by attending the meeting via teleconference by logging into the ZOOM webinar and utilizing the "Raise Hand" feature during any public comment period. To provide public comment via telephone, press *9 to "Raise Hand" and *6 to mute/unmute. Additionally, members of the public may submit written comments via email to Brandon Roman at broman@washoecounty.gov. The County will make reasonable efforts to send all email comments received by 4:00pm on the day prior to the meeting to the Commissioners prior to the meeting.

During the general public comment periods at the beginning and end of the meeting, speakers may address any matter either on or off the agenda. For the remainder of the agenda, public comment will only be heard during items listed "(For Possible Action)" and should be about the specific item being considered by the Commission.

Response to Public Comments: The Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses



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from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item: “*Commissioner’s Requests for future agenda items: (This item limited to announcements or topics/issues proposed for future workshops/agendas)”.

Forum Restrictions and Orderly Conduct of Business: The Commission Chair may order the removal of any person whose statement or other conduct disrupts the orderly, efficient, or safe conduct of the meeting. Warnings against disruptive conduct may or may not be given before removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Posting of the Agenda: Pursuant to NRS 241.020, please be advised that the agenda for the Open Space & Regional Park Commission Meeting has been posted at the Washoe County Administration Building (1001 E 9th Street); and has been electronically posted on the State of Nevada Public Notice website at: <https://notice.nv.gov> and the Washoe County Regional Parks and Open Space website at: https://www.washoecounty.us/parks/board_committees/index.php.

How to Get Copies of the Agenda and Supporting Materials: Copies of this agenda and supporting materials for the items on the agenda provided to the Open Space and Regional Parks Commission may be obtained on the Washoe County Regional Parks and Open Space website at: https://www.washoecounty.us/parks/board_committees/index.php or by contacting Brandon Roman at broman@washoecounty.gov. If you make a request, we can provide you with a link to the website, send you the material by email or prepare copies for you at no charge. Supporting material are available to the public at the same item they are available to the Commission. If materials are distributed at a meeting, they are available within one business day after the meeting.

Appeal Procedure for Discretionary Permits for Active Recreation Uses: Discretionary permit decisions for Active Recreational Use rendered by the Open Space and Regional Parks Commission are appealable to the Board of County Commissioners. If you disagree with the decision of the Open Space and Regional



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Parks Commission and you want to appeal its action, call the Community Services staff immediately, at (775) 328-6100. You will be informed of the appeal procedure, application fee, and the time in which you must act. Appeal periods vary from seven (7) to fifteen (15) days, depending on the type of application.

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Reading of Zoom Instructions.
4. Public Comment: Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole. No discussion amongst Commissioners may occur during this item.
5. Approval of the [Draft Minutes](#) for the Open Space and Regional Parks Commission Meeting of January 22, 2025. (For Possible Action)
6. Acknowledgement and staff recognition of Braden Franklin, Horticulture Assistant, for 20 years of dedicated service and exceptional commitment to Washoe County.
7. Eagle Scout Presentation - Bee Hotel Project at Rancho San Rafael Regional Park completed by Joseph Hawkins.
8. Joint presentation between Washoe County Staff and the Washoe County Sheriff's Office regarding Real-Time Crime Center partnership and security cameras.
9. Presentation, discussion, and possible recommendation to Board of County Commissioners to approve the following [easement deeds between Washoe County \(grantor\) and NV Energy \(grantee\)](#) to support the instillation of a gas main and gas regulator housing: a temporary construction easement for the gas main totaling ± 7.64 acres and a permanent public use easement for the gas regulator totaling $\pm 24,636$ square feet on Assessor's Parcel Number (APN) 554-010-01, part of Sierra Sage Course, for payment of appraised value, \$10,887, or improvements of equal value in lieu of payment; and authorize the Division Director of Operations to establish the terms of an easement agreement with NV Energy. (For Possible Action)



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10. Presentation, discussion and possible approval of a [Special Event Agreement with Reno Street Food, LLC for the Food Truck North Valleys](#) events to be held at North Valleys Regional Park on every Thursday from June 12, 2025, until August 7, 2025, in the amount of of \$5,700 paid to Washoe County. (For Possible Action)
11. Discussion, and possible approval of a [revised request for sponsorship of the 2025 Artown Festival](#); waive park facility rental and use fees [in an amount of \$51,150] in consideration of Washoe County being recognized as a Sponsor; and approve the updated agreement with Artown for the Artown Festival 2025 events to be held at Rancho San Rafael Regional Park on July 1, 2, 9, 16, 23, 30, and 31 in 2025. (For Possible Action)
12. Review and possible recommendation to the Board of County Commissioners to approve an [Employee Residence Agreement between Washoe County and Andrew Brown](#) (Community Services Department, Operations Division employee) to allow occupancy within the County owned residence located at Bowers Mansion Regional Park, 4005 Old Highway US 395 N, Washoe Valley, Nevada, 89704, commencing upon execution, in an amount of [\$500] to be held as security deposit and security services provided to the entire facility in lieu of monthly rent. (For Possible Action)
13. Parks Reports:
 - [Park District Report](#) to include staffing, activities, upcoming events at Regional Parks and Open Space parks.
 - [May Center Report](#) to include staffing, activities, upcoming events and visitation at the Wilbur D. May Arboretum and Museum.
 - [Volunteer Report](#) to include volunteer projects, programs, and statistics.
 - [Park Planning Report](#) to include the highlights of current planning and construction projects, trails, interpretive features, natural resource management efforts, grants, State Question 1 and interjurisdictional/regional open space planning issues.
 - [Golf Report](#) to include updates on course conditions, rounds of play, financials, and current projects.
14. Director's Report to include updates on Board of County Commissioners actions, future meeting locations/Commissioner field trips, community sponsorship requests, department updates and community partnerships.
15. Commissioner Request for future agenda items: (This item limited to announcements or topics/issues proposed for future workshops/agendas.) No discussion amongst Commissioners may occur during this item.



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16. Public Comments: Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole. No discussion amongst Commissioners may occur during this item.

17. Adjournment

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