



Washoe County Local Emergency Planning Committee (LEPC)

General Membership Meeting Agenda

December 19, 2024, 10:00 A.M.

Regional Emergency Operations Center
5195 Spectrum Boulevard, Reno, Nevada

Chairperson: Brian Taylor

Vice Chairperson: Nick Klaich

At Large: Noah Boyer

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later.

Any member of the public wanting to attend, participate in or provide public comment in-person at meetings should review the agenda posted online. This meeting will be held in person/online attendance.

Accessibility. The Regional Emergency Operations Center is accessible to the disabled. If you require special arrangements for the meeting, call the Office of Emergency Management, (775) 224-4109, 24 hours prior to the meeting.

Following the agenda. All number or lettered items on this agenda are hereby designated for possible action as if the words for possible action were written next to each, except for items marked with an asterisk (*). Items on this agenda may be taken out of order, combined with other items, discussed, or voted on as a block, removed from the agenda, moved to another agenda of another later meeting at the discretion of the Chairperson.

Public comment and time limits. Public comments are welcomed during the Public Comment period for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Public comment on action items must pertain to the action item being considered. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Committee Meeting. Persons may not allocate unused time to other speakers. Members of the public that wish to share documents or make a brief presentation within their public comment period must provide ten (10) printed copies of each document. Please note that USB drives or any other digital media will not be accepted due to the risk of introducing viruses or malicious code, which could potentially compromise the County's systems.

Forum restrictions and orderly conduct of business. The Washoe County LEPC is a community-based organization that assists in preparing for emergencies related to hazardous materials. The presiding officer may order the removal of any person whose statement to other conduct disrupts the orderly, efficient, or safe conduct of the meeting. Warnings against disruptive conduct may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to public comments. The Washoe County LEPC can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Committee. However, responses from Washoe County LEPC members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Washoe County LEPC will consider, Washoe County LEPC members may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff clarification, or ask that a matter be addressed on a future meeting or district forum. Washoe County LEPC members may do this either during the public comment item or during the following item: "LEPC CHAIRPERSON/BOARD MEMBER ANNOUNCEMENTS/ITEMS AND SELECTION OF TOPICS FOR FUTURE MEETINGS"

Posting locations. Pursuant to NRS 241.020, this Agenda has been posted at the Washoe County Administration Building (1001 E. Ninth Street, Bldg. A); Washoe County Emergency Management (5195 Spectrum Boulevard), Reno City Hall (One East First St.), Sparks City Hall (431 Prater Way), and online at notice.nv.gov and <https://www.washoecounty.gov/lepc/>.

Support documentation. Support documentation for the items on the agenda is available to members of the public at the Washoe County Emergency Management Office (5195 Spectrum Boulevard, Reno, Nevada 89512), Francisco Ceballos, LEPC Secretary/Treasurer (775) 224-4109.

AGENDA

1. **Call to Order/ Determination of Quorum**
2. **Public Comment** – Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the agenda. The Committee will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Committee as a whole.
3. **Approval of September 19, 2024, General Membership Minutes (FOR POSSIBLE ACTION)** – Brian Taylor, Chair
4. **Winter Weather Forecast** – A presentation of the Winter Weather outlook for our region. - Chris Smallcomb, National Oceanic & Atmospheric Administration/National Weather Service
5. **Election of At-Large Position** – (FOR POSSIBLE ACTION) The membership will take nominations and vote on the 2025 At-Large position – Francisco Ceballos, LEPC Secretary/Treasurer
6. **LEPC MEMBERSHIP REVIEW** – (FOR POSSIBLE ACTION) – A review of membership changes regarding partner changes. – Francisco Ceballos, LEPC Secretary/Treasurer
7. **REVIEW AND POSSIBLE APPROVAL OF ANNUAL LEPC COMPLIANCE DOCUMENTS** – (FOR POSSIBLE ACTION) – Yearly review, update, and possible approval of the HazMat Plan, Membership List, By Laws, Exercise Reporting Form, Compliance Certification, Letter of Promulgation, Level of Response Questionnaire and NRT Checklist. – Francisco Ceballos, LEPC Secretary/Treasurer
8. **Secretary/Treasurers Report** – Information on existing FY 25 Operations, Planning, Training, and Equipment (OPTE) and FY 25 United We Stand (UWS). Information and upcoming grants, member information, and trainings. – Francisco Ceballos, LEPC Secretary/Treasurer
9. **Update on Regional Emergency Management Events** – A briefing of regional meetings, events, trainings, and exercises. – Kelly Echeverria, Washoe County Emergency Manager
10. **Update on the Radiological Task Force** – Updates on current radiological issues within the region – General Membership
11. **Update of Washoe County Citizen Corps** – A briefing on events and activities supported by the Washoe County Citizen Corps including, but not limited to, Community Emergency Response Teams (CERT) – Joe Olaciregui, Washoe County Sheriff's Office (WCSO) or designee
12. **Update on State Emergency Response Commission** – A briefing on State Emergency Response Commission (SERC) happenings – Brandilyn Baxter or designee
13. **Training Review** – Briefing on trainings that have occurred in the past 2 months and requests for future trainings. Upcoming Trainings. – Brian Taylor, Chair

14. LEPC Chairperson/ Board member announcements/items and selection of topics for future meetings – No discussion among committee members will take place on this item. The next regular meeting is scheduled on February 20, 2025, at 10:00 a.m.

15. Public Comment – Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the agenda. The Committee will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be addressed to the Committee as a whole.

16. ADJOURNMENT