



## CLASS SPECIFICATION

Class Code: 60019509  
Date Established: 07/2024  
Last Reviewed:  
Last Revised:  
Last Title Change:  
FLSA: non-exempt  
Probation: 12 months

### WASTEWATER PLANT OPERATOR II

#### **DEFINITION**

Under general supervision, performs comprehensive preventative maintenance on a complete range of plant equipment for the continuous operation of Washoe County wastewater treatment plants; and performs related work as required.

#### **EXPERIENCE AND TRAINING REQUIREMENTS**

Two years of mechanical maintenance, plant operations, or closely related experience AND an associate degree from an accredited college or university in environmental science, chemistry, water resource management, environmental engineering technology, or a closely related field; OR an equivalent combination of education and experience.

Graduation from high school or possession of a General Education Development (G.E.D.) Certificate, per NAC 445A.2862.

#### **LICENSE OR CERTIFICATE**

A valid Class "C" State of Nevada Driver's License must be obtained within thirty days of appointment and must be maintained for continued employment in this classification.

A Nevada Grade II Wastewater Operator certificate is required at the time of appointment and must be maintained for continued employment in this classification.

A forklift certification is required at the time of appointment and must be maintained for continued employment in this classification.

Employees in this class are subject to drug and alcohol testing in accordance with applicable Washoe County policies.

#### **DISTINGUISHING CHARACTERISTICS**

This is the journey-level position in the Wastewater Plant Operator series. It is distinguished from the Wastewater Plant Operator I in that incumbents perform a broader range of more complex duties with greater independence. It is distinguished from the Wastewater Plant Operator III in that it does not provide lead direction.

#### **SUPERVISION EXERCISED**

Exercises no supervision.

#### **EXAMPLES OF DUTIES** *(The following is used as a partial description and is not restrictive as to duties required.)*

Serve as primary operator for a complete range of wastewater treatment plant equipment; perform advanced troubleshooting and preventative maintenance procedures.

Use flow controllers, mechanical means or manual means to regulate the flow of wastewater through multiple treatment processes; proficiently operate valves, pumps and other equipment as necessary; maintain flow rates to ensure maximum efficiency of equipment and processes.

Collect samples of influent and effluent process water at predetermined times; conduct and interpret process control tests and adjust plant operations accordingly.

Inspect treatment plant facilities and equipment and recognize unusual, inefficient or dangerous operating conditions; report any inadequacies or operating difficulties and take corrective action as needed; implement operating schedules and procedures to meet changing conditions and to ensure safe, effective, efficient and legal plant operations.

Initiate requests for equipment repairs and work orders; start and stop equipment as required for repairs rehabilitation work and preventative maintenance.

May provide work instruction to less experienced operators.

Interpret and understand complex distribution diagrams and plant piping; read gauges, meters, charts and instruments.

Perform advanced maintenance on wastewater treatment plant and associated facilities, equipment, buildings and grounds; service and operate equipment, clean, paint and perform other housekeeping tasks as assigned.

Maintain sufficient stock levels, supplies, and requisition materials.

Maintain comprehensive records to include records associated with timekeeping, operations, goals and safety training and prepare detailed operational reports.

Identify and diagnose unusual, inefficient, or dangerous operating conditions; fix and/or report safety hazards observed; receive supplies and unload chemicals received in a safe manner and ensure proper storage; and attend safety meetings as required.

Control, monitor and operate electronic systems and equipment; maintain and operate chemical feed and co-generation equipment to ensure compliance with established standards.

Operate, maintain and monitor mechanical, chemical, biological and hydraulic operations at treatment plants and associated wastewater facilities.

May perform any of the Examples of Duties found on the Wastewater Plant Operator I job class specification.

## **JOB RELATED AND ESSENTIAL QUALIFICATIONS**

**Full Performance Level** *(These may be acquired on the job and are needed to perform the work assigned.)*

### **Knowledge of:**

Department/division policies, practices, and procedures.

Washoe County wastewater treatment plant operations.

Computer software specific to the area of assignment.

Preventative maintenance and general shop procedures and techniques.

Treatment plant discharge permitting.

### **Ability to:**

Evaluate work priorities, procedures, and processes to determine their effectiveness and efficiency.

Exercise sound judgment within general policy guidelines.

Train others in work procedures.

Adhere to all safety policies and practices at the treatment plants, including but not limited to confined space entry, lockout/tagout procedures; maintain awareness and compliance with Arc-flash protocols, blood borne pathogen protocols, and respiratory protection.

**Entry Level** *(Applicants will be screened for possession of these through written, oral, performance, or other evaluation methods.)*

**Knowledge of:**

Principles and practices of wastewater treatment, operations, sampling and standard process control tests.

Complex mathematical calculations.

Occupational hazards and standard safety practices.

Safeguards and methods in handling and storing hazardous chemicals and basic preventative maintenance and basic shop techniques and procedures.

Hydraulic, mechanical and electrical principles related to a wastewater treatment system.

**Ability to:**

Safely drive or operate motor vehicles, portable pumping equipment and forklifts and all other specialized equipment as needed.

Use complex hand and power tools for the treatment of wastewater plant operations.

Interpret specific chemical and biological analyses.

Perform process control calculations.

Prepare clear, concise and accurate records, and oral and written reports.

Organize workload to complete assigned projects efficiently.

Operate a computer and a variety of software.

Communicate clearly and concisely, both verbally and in writing.

Understand and follow oral and written instructions.

Establish and maintain cooperative and effective relationships with those contacted during work.

**SPECIAL REQUIREMENTS** *(Essential duties require the following physical skills and work environment.)*

Ability to sit for extended periods. Ability to frequently stand, walk, stoop, squat and kneel. Ability to lift and move objects weighing up to 95 lbs. Ability and willingness to wear and use protective devices (e.g. gloves, masks, goggles, etc.). Manual dexterity to use hand tools and required equipment. Ability to work under conditions involving exposure to noise, dust, grease, infectious disease, and chemicals. Ability to work extensively outdoors with exposure to varying temperature and weather conditions. Ability to wear and work in self-contained breathing apparatus. Ability to work in confining spaces (e.g., manholes).

Ability to work in a biological, industrial, and chemical environment that could include any chemicals used in the wastewater treatment process. Duties require sufficient hearing, vision and manual dexterity to perform assigned duties and ample strength and stamina to climb ladders and stairways, stand and walk for extended periods of time and to maneuver hoses and other tools and equipment.

Must be available for call back, hold over, nights, weekends and holiday shifts as required. May be required to work during emergency circumstances or inclement weather conditions.

*This class specification is used for classification, recruitment, and examination purposes. It is not to be considered a substitute for work performance standards.*