



# WASHOE COUNTY BOARD OF ADJUSTMENT Notice of Meeting and Agenda

Thursday, February 6, 2025  
1:30 p.m.

## Board of Adjustment Members

Rob Pierce, Chair  
Don Christensen, Vice-Chair  
Kathie Julian  
Peter Ghishan  
Leo A. Horishny  
**Secretary**  
Trevor Lloyd

Washoe County Administrative Complex  
**Northern Nevada Public Health  
Conference Room A and B**  
1001 East Ninth Street, Building B  
Reno, NV 89512

and available via  
Zoom Webinar

This meeting will be held in the Northern Nevada Public Health Conference Room A and B and via Zoom teleconference. To attend this meeting via Zoom teleconference, please log into the Zoom webinar at the following link: <https://us02web.zoom.us/j/87215675749> or you can join the meeting by typing zoom.us into your computer browser, clicking "Join a Meeting" on the ZOOM website, and entering this **Meeting ID: 872 1567 5749**. NOTE: This option will require a computer with audio and video capabilities.

Alternatively, you can join the meeting via telephone only by dialing +1 669-900-9128, entering the **Meeting ID: 872 1567 5749** and pressing #.

The meeting will be televised live and replayed on Washoe Channel at: <https://www.washoecounty.gov/mgrsoff/Communications/wctv-live.php> also on YouTube at: <https://www.youtube.com/user/WashoeCountyTV>.

## PUBLIC HEARING ITEMS

(Complete case descriptions are provided beginning on page four of this agenda)

- **Amendment of Conditions Case Number WAC24-0012 (Summit Christian Church) for WSUP22-0028**
- **Amendment of Conditions Case Number WAC24-0013 (IVGID Bike Park Phase II Grading) for WSUP22-0029**
- **Amendment of Conditions Case Number WAC24-0010 (Chocolate Drive) for WADMIN22-0029**
- **Special Use Permit Case Number WSUP24-0019 (Chocolate Drive Major Grading)**

**Possible Changes to Agenda Order and Timing.** Discussion may be delayed on any item on this agenda, and items on this agenda may be taken out of order, combined with other items and discussed or voted on as a block, removed from the agenda, moved to

the agenda of another later meeting or moved to or from the consent section. Items designated for a specified time will not be heard before that time but may be delayed beyond the specified time.

**Public Comment.** Public comments are welcomed during the public comment periods at the beginning and end of the meeting and during public hearing and planning items and are limited to three (3) minutes per person. Persons may not allocate unused time to other speakers.

During the general public comment periods at the beginning and end of the meeting, speakers may address any matter either on or off the agenda, including items heard on the consent section of the agenda. For the remainder of the agenda, public comment will only be heard during public hearing and planning items and should be about the specific item being considered by the Board. If an item is continued, then public comment will not be heard for that item until the date of the continued hearing.

Presentations and public comment for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair. All comments are to be directed to the Board as a whole and not to one individual. Emails will be included in the record but will only be read aloud during the meeting subject to the chair's discretion and if time permits.

**Public Participation.** Any public wishing to present printed materials at the hearing must bring six (6) printed copies. Any public wishing to show digital materials at the hearing (photos, presentation, etc.) must email the materials to Recording Secretary Adriana Albarran ([AAlbarran@washoecounty.gov](mailto:AAlbarran@washoecounty.gov)) by 4:00 p.m. the business day immediately preceding the meeting. Please note that USB drives or any other digital media will not be accepted due to the risk of introducing viruses or malicious code, which could potentially compromise the County's systems.

Members of the public may submit public comment by either attending the meeting in person, attending the meeting via teleconference or attending by telephone only. To provide public comment via Zoom, log into the ZOOM webinar at the above link and utilize the "Raise Hand" feature during any public comment period. To provide public comment via telephone only, press \*9 to "Raise Hand" and \*6 to mute/unmute.

Additionally, public comment can be submitted via email to [washoe311@washoecounty.gov](mailto:washoe311@washoecounty.gov). The County will make reasonable efforts to send all email comments received by 4:00 p.m. on February 5, 2025, to the Committee members prior to the meeting.

**Responses to Public Comments.** The Board of Adjustment may deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by the Board. However, responses from Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure that the public has notice of all matters the Board will consider, members may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action, or to ask that a matter be listed on a future agenda.

**Forum Restrictions and Orderly Conduct of Business.** The Board of Adjustment conducts the business of Washoe County and its citizens during its meetings. The

presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Posting of Agenda.** Pursuant to NRS 241.020(4)(b), the Agenda for the Board of Adjustment has been posted at the following location: Washoe County Administration Building (1001 E. 9<sup>th</sup> Street, Bldg. A); and has been electronically posted at [https://www.washoecounty.gov/csd/planning\\_and\\_development/board\\_commission/board\\_of\\_adjustment/index.php](https://www.washoecounty.gov/csd/planning_and_development/board_commission/board_of_adjustment/index.php) and <https://notice.nv.gov>.

**How to Get Copies of Agenda and Support Material.** Copies of this agenda and supporting materials for the items on the agenda provided to the Board of Adjustment may be obtained on the Planning and Building Division's website at [https://www.washoecounty.gov/csd/planning\\_and\\_development/board\\_commission/board\\_of\\_adjustment/index.php](https://www.washoecounty.gov/csd/planning_and_development/board_commission/board_of_adjustment/index.php) or at the Planning and Building Division Office (contact Adriana Albarran, 1001 E. Ninth Street, Building A, phone 775.328.2721 or e-mail [aalbarran@washoecounty.gov](mailto:aalbarran@washoecounty.gov)). If you make a request, we can provide you with a link to a website, send you the material by email or prepare paper copies for you at no charge. Supporting materials are available to the public at the same time they are available to Board members. If material is distributed at a meeting, it is available within one business day after the meeting.

**Special Accommodations.** The facilities in which this meeting is being held are accessible to the disabled. Persons with disabilities who require special accommodations or assistance (e.g. sign language interpreters or assisted listening devices) at the meeting should notify the Washoe County Planning and Building Division at (775) 328-6100 at least two working days prior to the meeting.

**Appeal Procedure.** Most decisions rendered by the Board of Adjustment are appealable to the Board of County Commissioners. If you disagree with the decision of the Board of Adjustment and you qualify as an aggrieved person/party, you may appeal the decision in writing within ten (10) calendar days from the date that the decision being appealed is reduced to writing, filed with the Secretary of the Board of Adjustment, and mailed to the original applicant in the proceeding being appealed, in accordance with Washoe County Code. Please call the Planning staff immediately at (775) 328-6100 for information on the appeal procedure and application fee.

## AGENDA

1:30 p.m.

1. **Determination of Quorum** [Non-action item]
2. **Pledge of Allegiance** [Non-action item]
3. **Ethics Law Announcement and Instructions for Providing Public Comment via Zoom/Telephone** [Non-action item]
4. **Appeal Procedure** [Non-action item]
5. **Public Comment** [Non-action item]

Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Comments are to be made to the Board of Adjustment as a whole.

6. **Approval of the February 6, 2025 Agenda** [For possible action]
7. **Approval of the [January 2, 2025](#) Draft Minutes** [For possible action]

Board members may identify any additions or corrections to the draft minutes as transcribed.

8. **Public Hearing Items** [For possible action]

- A. **[Amendment of Conditions Case Number WAC24-0012 \(Summit Christian Church\) for WSUP22-0028](#)** [For Possible Action] – For hearing, discussion, and possible action to approve an amendment of conditions for Special Use Permit Case Number WSUP22-0028 to amend the location of a previously approved 58-foot-high stealth monopole wireless communication facility disguised to resemble a windmill, to be adjacent to a cross tower. Also, to extend the date to obtain an issued building permit by 2 years.

- Applicant: Streamline Engineering
- Property Owner: Summit Christian Church
- Location: 7075 Pyramid Way
- APN: 083-730-13
- Parcel Size: 36.7 acres
- Master Plan: Open Space (OS)
- Regulatory Zone: Public Semi-Public (PSP)
- Area Plan: Spanish Springs
- Development Code: Authorized in Article 810, Special Use Permit and Article 324, Communication Facilities
- Commission District: 4– Commissioner Andriola
- Staff: Julee Olander, Planner  
Washoe County Community Services Department  
Planning and Building

- Phone: 775.328.3627
- E-mail: [jolander@washoecounty.gov](mailto:jolander@washoecounty.gov)

**B. Amendment of Conditions Case Number WAC24-0013 (IVGID Bike Park Phase II Grading) for WSUP22-0029 [For Possible Action]** – For hearing, discussion, and possible action to approve an amendment of conditions for Special Use Permit Case Number WSUP22-0029 (IVGID Bike Park Phase II Grading). The amendment of conditions is for a 2-year extension, until January 5, 2027.

- Applicant/Property Owner: Incline Village General Improvement District
- Location: 964 Incline Way
- APN: 127-030-31
- Parcel Size: 18.36 acres
- Master Plan: Incline Village Tourist
- Regulatory Zone: Tahoe, Incline Village Tourist (TA\_IVT)
- Area Plan: Tahoe
- Development Code: Authorized in Article 810, Special Use Permits
- Commission District: 1 – Commissioner Hill
- Staff: Chris Bronczyk, Senior Planner  
Washoe County Community Services Department  
Planning and Building
- Phone: 775.328.3612
- E-mail: [cbronczyk@washoecounty.gov](mailto:cbronczyk@washoecounty.gov)

**C. Amendment of Conditions Case Number WAC24-0010 (Chocolate Drive) for WADMIN22-0029 [For Possible Action]** – For hearing, discussion, and possible action to approve an amendment of conditions for Administrative Permit Case Number WADMIN22-0029 (Chocolate Drive) to amend the approved administrative permit for a 2-year time extension, to modify an engineering condition, and amend the following: parking, bicycle storage, trash enclosures, common open space locations, and landscaping revisions.

- Applicant: Pedcor Investments
- Property Owner: Chocolate Group, LLC
- Location: 0 Gepford Parkway
- APN: 502-250-09; 502-250-10
- Parcel Size: 45.51 acres; 2.75 acres
- Master Plan: Urban Residential (UR); Rural (R); Open Space (OS)
- Regulatory Zone: Medium Density Urban (MDU); Open Space (OS);
- Area Plan: Sun Valley
- Development Code: Authorized in Article 808, Administrative Permits
- Commission District: 3 – Commissioner Garcia
- Staff: Chris Bronczyk, Senior Planner  
Washoe County Community Services Department  
Planning and Building
- Phone: 775.328.3612
- E-mail: [cbronczyk@washoecounty.gov](mailto:cbronczyk@washoecounty.gov)

**D. Special Use Permit Case Number WSUP24-0019 (Chocolate Drive Major Grading) [For Possible Action]** – For hearing, discussion, and possible action to approve a special use permit for major grading associated with the construction of a multi-family development. The total grading proposed is 98,389 cubic yards of cuts and 96,701 cubic yards of fill, with a net remainder of 1,638 cubic yards which will be balanced on site. The total area of disturbance is 23.87 acres.

- Applicant: Pedcor Investments
- Property Owner: Chocolate Group, LLC
- Location: 0 Gepford Parkway
- APN: 502-250-09; 502-250-10
- Parcel Size: 45.51 acres; 2.75 acres
- Master Plan: Urban Residential (UR); Rural (R);  
Open Space (OS)
- Regulatory Zone: Medium Density Urban (MDU); Open Space (OS);
- Area Plan: Sun Valley
- Development Code: Authorized in Article 808, Administrative Permits
- Commission District: 3 – Commissioner Garcia
- Staff: Chris Bronczyk, Senior Planner  
Washoe County Community Services Department  
Planning and Building
  
- Phone: 775.328.3612
- E-mail: [cbronczyk@washoecounty.gov](mailto:cbronczyk@washoecounty.gov)

**9. Chair and Board Items [Non-action item]**

- A. Future Agenda Items
- B. Requests for Information from Staff

**10. Director's and Legal Counsel's Items [Non-action item]**

- A. Report on Previous Board of Adjustment Items
- B. Legal Information and Updates

**11. Public Comment [Non-action item]**

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

**12. Adjournment [Non-action item]**