

**SAFETY COMMITTEE MEMBERS**

Ben West - Chair  
Monica McKee  
Cathy Hill  
Edwin Smith  
Kaleigh Behrendt  
Jay Slocum  
Deputy Jason Leshner



**LEGAL COUNSEL TO THE  
SAFETY COMMITTEE**  
Chaz Lehman

**NOTICE OF MEETING AND AGENDA**

**WASHOE COUNTY SAFETY COMMITTEE**

**July 18, 2024  
1:30 PM**

**Washoe County Administration Complex  
1001 E. Ninth Street, Reno, Nevada  
Remotely via Zoom Only  
Meeting ID: 950 9966 4785  
Passcode: 636009**

Join Zoom Meeting

<https://washoecounty-gov.zoom.us/j/95099664785?pwd=DBMOZXUk96ET4BQ242P5x5iZ8OV6iz.1>

**Public Participation.** This meeting is being conducted via Zoom only. To participate via Zoom, please log into the Zoom webinar at the link at the top of the agenda, or you can join by typing zoom.us into your computer browser, clicking “Join a Meeting” on the ZOOM website, and entering **Meeting ID: 950 9966 4785**. This option will require a computer with audio and video capabilities. Alternatively, you can join by telephone only by dialing **+1-719-359-4580**, entering the **Meeting ID: 950 9966 4785** and pressing #.

Members of the public may submit public comment via Zoom or attending by telephone only. To provide public comment via Zoom, log into the ZOOM webinar at the above link and utilize the “Raise Hand” feature during any public comment period. To provide public comment via telephone only, press \*9 to “Raise Hand” and \*6 to mute or unmute your telephone.

**Time Limits.** Public comments are welcomed during the Public Comment periods at the beginning and end of the meeting. Public comment can be made on any subject, whether listed on the agenda or not, and is limited to three minutes per person. Members of the public are also invited to submit comments in writing by email to either [esmith@washoecounty.gov](mailto:esmith@washoecounty.gov) or [washoe311-PRR@washoecounty.gov](mailto:washoe311-PRR@washoecounty.gov).

**Forum Restrictions and Orderly Conduct of Business.** The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient, or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The Safety Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Committee. However, responses from the Committee to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Safety Committee will consider, the Committee may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Committee may

do this either during the public comment item or during the following item: “Committee/Staff announcements, requests for information, topics for future agendas and statements relating to items not on the agenda”.

**Posting of Agenda.** Pursuant to NRS 241.020(4)(b), the Agenda for the Washoe County Safety Committee Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9<sup>th</sup> Street, Bldg. A); the Washoe County Safety Committee website ([www.washoecounty.us/comptroller/board\\_committees/safety\\_committee](http://www.washoecounty.us/comptroller/board_committees/safety_committee)); and the Nevada Public Notice Website (<https://notice.nv.gov>).

**How to Get Copies of the Agenda and Supporting Materials.** Copies of this Agenda and supporting materials for the items on the agenda provided to the Washoe County Safety Committee are available to members of the public by contacting Edwin Smith at the Comptroller’s Office (1001 E. 9<sup>th</sup> Street, Bldg. D, 2<sup>nd</sup> Floor, Room 200, Reno, Nevada), phone 775-328-2210, or email at [esmith@washoecounty.gov](mailto:esmith@washoecounty.gov); and are also posted on the Washoe County Safety Committee’s website at: [www.washoecounty.us/comptroller/board\\_committees/safety\\_committee](http://www.washoecounty.us/comptroller/board_committees/safety_committee).

**Special Accommodations.** Persons with disabilities who require special assistance (e.g. sign language, interpreters or assisted listening devices to participate in the meeting should please contact Edwin Smith at the Comptroller’s Office by emailing [esmith@washoecounty.gov](mailto:esmith@washoecounty.gov) or by leaving a message at 775-328-2210 in advance at least 48 hours before the meeting so that arrangements can be made.

## AGENDA

1. **Call to Order and Determination of Quorum** [Non-Action Item].
2. **Public Comment** [Non-Action Item]. Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Safety Committee agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Comments are to be made to the Safety Committee as a whole.
3. **Announcement** [Non-Action Item]. Announcement of the resignation of Kellisa Shirane from the County Safety Committee and the appointment of Kaleigh Behrendt, by the Washoe County Nurses Association, to fill the vacancy.
4. **Approval of May 16, 2024, Meeting Minutes** [For Possible Action]. A review and approval of the Washoe County Safety Committee meeting minutes of May 16, 2024.
5. **Election of New Chair** [For Possible Action]. Committee members to elect a new Chair to replace Ben West.
6. **Presentation and Discussion of Industrial Injury Reports** [For Possible Action]. A presentation of the Industrial Injury Summary Reports and discussion, and possible action, to make recommendations for the purpose of prevention of work-related injuries or illnesses.
7. **Code 65 Update** [For Possible Action]. A discussion on Section 65 of the Washoe County Code as approved by the Board of County Commissioners on May 14, 2024. Review of current and required committee members and possible action to request appointments.
8. **Communication Summary** [For Possible Action]. A review, discussion, and possible action based on the communication summary from Ben West for safety announcements to County personnel.
9. **Award Nominations** [For Possible Action]. A discussion and possible recommendations of safety award nominations for County employees.

10. **Update on Safety Drills** [For Possible Action]. A presentation and update by Ben West on County scheduled safety drills that have taken place since the last meeting and possible discussion of safety drills.
11. **Announcements and Future Agendas** [Non-Action Item]. Comments by the Committee or staff members, limited to announcements, topics, or issues for future agendas. No discussion among committee members will take place on this item.
12. **Public Comment** [Non-Action Item]. Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Safety Committee agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Comments are to be made to the Safety Committee as a whole.
13. **Adjournment.** [Non-Action Item].