

**SAFETY COMMITTEE MEMBERS**

Ben West - Chair  
Anne Stoll-Truelock  
Cathy Hill  
Celeste Wallick  
Kellisa Shirane  
Jay Slocum  
Mark Kester



**LEGAL COUNSEL TO THE SAFETY COMMITTEE**

Chaz Lehman

**NOTICE OF MEETING AND AGENDA**

**WASHOE COUNTY SAFETY COMMITTEE**

**Washoe County Administration Complex  
1001 E. Ninth Street, Reno, Nevada  
Comptroller's Large Conference Room, Building D, 2<sup>nd</sup> Floor AND  
Remotely via Microsoft Teams  
Meeting ID: 226 196 011 471  
Passcode: uDqN6y  
(775) 325-0620**

**July 21, 2022  
1:30 PM**

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; or may be voted on in a block. NRS 241.020(2)(d)(6) and (7).  
The Washoe County Comptroller's Large Conference Room is accessible to the disabled. If you require special arrangements for the meeting, call the Risk Management Office, 328-2665, at least 24 hours prior to the meeting.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to two minutes per person. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Safety Committee meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Safety Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The Safety Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Safety Committee. However, responses from the Safety Committee to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Safety Committee will consider, the Safety Committee may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Safety Committee may do this either during the public comment item or during the following item: "Topics for Future Agendas".

Pursuant to NRS 241.020, the Agenda for the Washoe County Safety Committee Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9<sup>th</sup> Street, Bldg. A) the Washoe County

website ([www.washoecounty.us/comptroller/board\\_committees/safety\\_committee](http://www.washoecounty.us/comptroller/board_committees/safety_committee)) and the Nevada Public Notice Website (<https://notice.nv.gov>).

Support documentation for the items on the agenda, provided to the Washoe County Safety Committee is available to members of the public by contacting Jeri Renshaw at the Comptroller's Office (1001 E. 9th Street, Bldg. D, 2<sup>nd</sup> Floor, Room 200, Reno, Nevada), or phone 775-328-2665.

**1:30 p.m.**

1. Roll Call.
2. Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Safety Committee agenda. Comments are to be made to the Safety Committee as a whole.
3. For possible action, a review and approval of the Washoe County Safety Committee meeting minutes of May 19, 2022.
4. For possible action, a presentation of Industrial Injury Summary Reports and recommendations of the Committee for prevention of work-related injuries or illnesses.
5. For possible action, a discussion on the Code 65 updates.
6. For possible action, a review of the communication summary from Ben West.
7. For possible action a discussion and recommendation of safety award nominations.
8. For discussion, activities, events, notifications, projects to be accomplished in Calendar year 2022.
9. For possible action, a discussion on roll out and update on Code Red and Vonage systems working appropriately for emergency notifications.
10. For discussion, an update on any County schedules drills that have taken place since the last meeting.
11. Comments by the Committee or staff members, limited to announcements, topics, or issues for future agendas. No discussion among committee members will take place on this item.
12. Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Safety Committee agenda. Comments are to be made to the Safety Committee as a whole.
13. Adjournment.



**WASHOE COUNTY**  
**COMPTROLLER'S DEPARTMENT**

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SAFETY COMMITTEE MEETING MINUTES  
COMPTROLLER CONFERENCE ROOM – 2<sup>ND</sup> FLOOR  
MEETING HELD VIA TEAMS

May 19, 2022

1:30 PM

Call to Order

Ben West called the meeting to order at 1:33pm.

1. Roll Call

Anne Stoll-Truelock	WCEA representative
Celeste Wallick	Safety Analyst
Kellisa Shirane	Washoe County Nurse's Association
Chaz Lehman	Legal Counsel for Committee
Jay Slocum	Washoe County Public Attorneys Association
Ben West	Washoe County Manager's Office

**Not present**

Cathy Hill	Washoe County Comptroller and Risk Manager
Mark Kester	Washoe County Sheriff's Deputy Association

**Public Present**

None

2. **Public Comment**

There was no response to the call for public comment.

3. **For possible action, a review and approval of the Washoe County Safety Committee meeting minutes of March 17, 2022.**

Anne Stoll-Truelock made a motion accept the minutes of March 17, 2022 as they stand. Celeste Wallick seconded. There were no comments from the public on this item. Motion passed unanimously.

4. **For possible action, a presentation of Industrial Injury Summary Reports and recommendations of the Committee for prevention of work related injuries or illnesses.**

Celeste directed the Committee's attention to the beginning of the reports with page 6. Celeste Wallick followed up on a comment made at the last meeting regarding the increase in claims

associated with Juvenile Services. She informed the committee that she prepared a packet with all of the information and sent it to the Department Head. The Department Head will review with staff and identify any areas for improvement and appropriate action. She also informed the committee that at the last meeting, February was included in the reports, however it was not the entire month. The reports presented for this meeting includes the entire month of February.

Anne Stoll-Truelock asked for additional information on the 2 claims from March stating that they felt ill, as well as an April claim resulting in an infection. Celeste responded more claims will be coming for infection as many employees go through the training center encountering all kinds of bodily fluids which are diligently cleaned. The employee claim for infection for this reporting was the result of an altercation at the Cares Campus.

The felt ill claims only stated, felt ill. This could mean that they felt dizzy, nauseous, had a rapid heart rate, etc. The claims that were filed were not directly related to the job.

Celeste noticed that there was an error on page 11 which did not include the incidents information. The number should be 82 incidents for the same time frame and 192 total for FY21.

**5. For possible action, a discussion on the Code 65 updates.**

Ben West asked Chaz Lehman for assistance in getting the staff report prepared for the July 2022 BCC meeting. Jennifer Gustafson is the District Attorney to work with Ben on this issue. Chaz will reach out to Jennifer.

**6. For possible action, a review of the communication summary from Ben West.**

Ben West stated that he does not have anything new to report. He will push out some new communications out next week to the County Manager communications team.

**7. For possible action, a discussion and recommendation of safety award nominations.**

Celeste Wallick has not received any nominations. Ben West offered to make a reminder of the safety award nominations as part of the communications message.

**8. For discussion, activities, events, notifications, projects to be accomplished in calendar year 2022.**

Anne Stoll-Truelock suggested that the HR Reps be notified of the safety award nominations.

**9. For possible action, a discussion on the scheduling of County safety drills.**

Celeste Wallick stated that the scheduled library event did not occur, however 2 live events did occur, one when an alarm was pulled and set off requiring evacuations, and one patron who set their phone on fire in the library requiring evacuations. This 2 events went smoothly therefore a scheduled drill will not occur. Ben and Celeste did an active shooter drill at Animal Services. Some things were identified that could be changed to assist with securing the site. Juvenile Services has scheduled their own active shooter drill to occur in the next week. 9<sup>th</sup> Street and 350 South Center should be scheduled next.

Celeste acknowledged the employees that were present at the Animal Services active shooter drill acted appropriately with the run, hide, fight protocol for active shooters.

**10. For discussion, procedures for parking and safety during Reno Rodeo and Hot August Nights events.**

Ben stated that he is scheduled to meet with Reno Rodeo staff. He has also been in discussions with the Health District in integrating the COVID testing during Reno Rodeo. Adjustments will be made for Hot August Nights as well.

**11. Comments by the Committee or staff members, limited to announcements, topics, or issues for future agendas.**

Next meeting will be July 21, 2022. Topics for next meeting will be usual reports; Code 65 update;; communications summary; safety awards; activities, events and projects for calendar year; update on scheduled safety drills; and the roll out and update on Code Red and Vonage.

**12. Public Comment**

There was no response to the call for public comment.

**13. Meeting adjourned at 1:59 p.m.**

**WORKER'S COMPENSATION  
TIME LOST FROM WORK IN CY22  
as of 7-7-22**

CURRENT STATUS	DEPARTMENT	INCIDENT DATE	DIAGNOSIS	MECHANISM	LOST DAYS	RESTRICTED DAYS
FULL DUTY	ANIMAL SERVICES	1-26-22	STRAIN	HANDLING DOG	26	0
FULL DUTY	ANIMAL SERVICES	1-28-22	CAT BITE	RESCUING CAT	6	0
RESTRICTED DUTY	COMMUNITY SERVICES	12-10-21	LIGAMENT INJURY	STOOD UP FROM KNEELING	107	54
FULL DUTY	HUMAN SERVICES	2-7-22	SPRAIN	STEPPED ONTO STEPPING STONE	8	75
RESTRICTED DUTY	LIBRARY	5-2-22	STRAIN	MOVING BOOKS	8	7
OFF WORK	SHERIFF'S OFFICE	2-21-17	TEARS	STRUCK BY VEHICLE	150	234
FULL DUTY	SHERIFF'S OFFICE	9-23-20	TEAR	TRAINING	20	348
OFF WORK	SHERIFF'S OFFICE	10-18-21	PTSD	NORMAL JOB DUTIES	273	1
RESTRICTED DUTY	SHERIFF'S OFFICE	11-1-21	TEAR	TRAINING	12	248
RESTRICTED DUTY	SHERIFF'S OFFICE	12-28-21	DISLOCATION, TEAR	SLIP/FALL ON ICE	150	62
FULL DUTY	SHERIFF'S OFFICE	1-29-22	TEAR	ALTERCATION	92	15
FULL DUTY	SHERIFF'S OFFICE	4-2-22	SPRAIN	ALTERCATION	5	0

857

780

NOTE: TOTAL NUMBER OF LOST AND RESTRICTED WORK DAYS ARE ANY THAT QUALIFY SINCE THE INCIDENT DATE

Injury Report for		APRIL - additional since last Safety Committee meeting					Report as of 7-7-22		
DATE	INCIDENT	HAZARDOUS CONDITION	UNSAFE ACT	CONTRIBUTING FACTOR	CORRECTIVE ACTION	CLAIM or INCIDENT			
4-15-22	PEPPER SPRAY TRAINING	NORMAL	NORMAL	NONE	NONE	CLAIM			
4-12-22	EXPOSURE TO CONTAMINATED SURFACE	CONTAMINATED SURFACE	NORMAL	NONE	CLEANING OF SURFACES	CLAIM			
4-26-22	PATRON ASSAULTED EMPLOYEE	NORMAL	NORMAL	ACT OF ANOTHER	TRAINING ON DEALING WITH VOLATILE CUSTOMERS	IO			
4-26-22	ALTERCATION WITH INMATE	NORMAL	NORMAL	ACT OF ANOTHER	NONE	IO			
4-29-22	EXPOSURE TO CONTAMINATED SURFACE	CONTAMINATED SURFACE	NORMAL	NONE	CLEANING OF SURFACES	CLAIM			
4-29-22	MVA - REAR ENDED BY HIT & RUN DRIVER	NORMAL	NORMAL	ACT OF ANOTHER	NONE	IO			

Report as of 7-7-22

MAY

Injury Report for

DATE	INCIDENT	INJURY	HAZARDOUS CONDITION	UNSAFE ACT	CONTRIBUTING FACTOR	CORRECTIVE ACTION	CLAIM or INCIDENT
5-1-22	SMOKE INHALATION INSIDE BURNING RESIDENCE	EXPOSURE	RESIDENTIAL FIRE	RESCUING A PUPPY	LACK OF PPE	REVIEW DEPARTMENT PROCEDURES	IO
5-2-22	MOVING BOOKS FROM A BIN TO A CART	STRAIN	NORMAL	NORMAL	PRIOR HISTORY	TEAM LIFT BINS, PICK UP LESS BOOKS	CLAIM
5-5-22	PROVIDING FIRST AID	EXPOSURE	MVA	CONTACTED BLOOD OF OTHERS	VOLUNTARY RESPONSE TO EMERGENCY	USE PPE, AWAIT RESPONDERS IF POSSIBLE	CLAIM
5-9-22	ALTERCATION WITH INMATE	TEAR	NORMAL	NORMAL	ACT OF ANOTHER	NONE	CLAIM
5-11-22	TWISTED LEG & FELT PAIN	PAIN, ARTHRITIS	NORMAL	UNKNOWN	LOOKING AT BOTTOM OF SHOE	USE PROPER BODY MECHANICS	CLAIM
5-13-22	ALTERCATION WITH INMATE	LACERATION	NORMAL	NORMAL	ACT OF ANOTHER	CHECK CELL FOR SHARP EDGES	CLAIM
5-16-22	ALTERCATION & TASER PROBE STRUCK EMPLOYEE	PUNCTURE	NORMAL	NORMAL	ACT OF ANOTHER	TRAINING - CHECK SITE BEFORE DEPLOYING TASER	IO
5-17-22	ALTERCATION WITH INMATE	MALLET FINGER, TENDON RUPTURE	NORMAL	NORMAL	ACT OF ANOTHER	NONE	CLAIM
5-19-22	ALTERCATION WITH INMATE	CONTUSION, SWELLING	NORMAL	NORMAL	ACT OF ANOTHER	NONE	IO
5-23-22	STEPPED ON SHARP OBJECT	LACERATION	UNSEEN ITEM	NORMAL	BAREFOOT	NONE	CLAIM
5-23-22	MULTIPLE KICKS TO OPEN A BARRICADED DOOR	STRAIN	NORMAL	NORMAL	ACT OF ANOTHER	NONE	IO
5-27-22	DEFENSIVE TACTICS TRAINING	PAIN	NORMAL	NORMAL	NONE	NONE	IO
5-27-22	ALTERCATION WHEN MAKING AN ARREST	PAIN, SCRATCHES, BRUISE	NORMAL	NORMAL	ACT OF ANOTHER	NONE	3 IOs
5-29-22	INHALED SMOKE DURING TRAFFIC CONTROL & EVACUATION ON A FIRE	EXPOSURE	SMOKE FROM BURNING STRUCTURE	NORMAL	DOWNWIND	NONE	3 IOs

CLAIMS 7  
 INCIDENTS ONLY 11  
 TOTAL 18



**Injury Report for**

**JUNE**

**Report as of 7-7-22**

DATE	INCIDENT	HAZARDOUS CONDITION	UNSAFE ACT	CONTRIBUTING FACTOR	CORRECTIVE ACTION	CLAIM or INCIDENT
6-1-22	CLEANING SAW BLADE	NORMAL	UNSAFE BODY POSITION	NONE	USE CUT PROOF GLOVES	CLAIM
6-2-22	HELICOPTER HAD A HARD LANDING	NORMAL	UNDER INVESTIGATION	UNKNOWN	UNDER INVESTIGATION	2 CLAIMS
6-4-22	USING SAW BLADE	NORMAL	NORMAL	MOMENTUM	REVIEW DEPARTMENT PROCEDURES	IO
6-8-22	ALTERCATION WITH INMATE	NORMAL	NORMAL	ACT OF ANOTHER	NONE	IO
6-8-22	STOOD UP FROM CHAIR TO GO TO A CALL	NORMAL	NORMAL	TWISTED	USE PROPER BODY MECHANICS	CLAIM
6-8-22	INMATE SPIT ON EMPLOYEE	NORMAL	NORMAL	PERSON MANAGED TO GET THE SPIT HOOD OFF	TRAINING, REVIEW EQUIPMENT	CLAIM
6-8-22	TRYING TO CATCH A FERAL CAT	NORMAL	NORMAL	ANIMAL	TEETH WENT THROUGH BITE GLOVE	CLAIM
6-8-22	MVA - REAR ENDED	NORMAL	NORMAL	ACT OF ANOTHER	NONE	CLAIM
6-10-22	ALTERCATION WHEN MAKING AN ARREST	NORMAL	NORMAL	ACT OF ANOTHER	NONE	IO
6-15-22	FELL BACKWARDS OFF 2ND BOTTOM RUNG OF A LADDER	NORMAL	EES FOOT STUCK ON LADDER	MISPLACED FOOT WHEN DESCENDING LADDER	USE CARE, ENSURE PROPER FOOT PLACEMENT	IO
6-19-22	ALTERCATION WHEN MAKING AN ARREST	NORMAL	NORMAL	ACT OF ANOTHER	NONE	IO
6-19-22	INMATE SPIT ON EMPLOYEE	NORMAL	NORMAL	ACT OF ANOTHER	NONE	IO
6-28-22	REMOVING DOG FROM TRUCK	NORMAL	NORMAL	ANIMAL	HAD USED PROPER TECHNIQUES	IO
6-29-22	PHYSICAL TRAINING	NORMAL	UNKNOWN	UNKNOWN	UNKNOWN	CLAIM
6-30-22	PUSHING CART - CAUGHT BETWEEN CART AND DOOR JAMB	NORMAL	UNSAFE BODY POSITION	NONE	MOVE HANDS TO TOP OR BACK OF CART THROUGH DOORWAYS	IO

CLAIMS 8  
 INCIDENTS ONLY 8  
 TOTAL 16

**DEPARTMENT BREAKDOWN**  
as of 7-7-22

**FY 21**  
**7-1-20 thru 6-30-21**

**FY 22**  
**7-1-21 thru 6-30-22**

DEPARTMENT	CLAIMS	INCIDENTS	TOTAL	CLAIMS	INCIDENTS	TOTAL
Alternative Sentencing	3	1	4		2	2
Animal Services	4	11	15	8	9	17
Assessors	1		1		1	1
Building & Safety			0			0
Clerk's Office			0			0
Crime Lab	1	2	3		2	2
Comptrollers		1	1		1	1
CSD - Facilities & Admin	2		2	1		1
District Attorneys			0		2	2
District Court		1	1	1	4	5
Equipment Services			0			0
Flood			0			0
Health	11	24	35	6	10	16
Human Resources			0			0
Human Services	4	5	9	6	10	16
Incline Village Justice Ct.			0			0
Juvenile Services			0	13	4	17
Libraries	1	4	5	6	10	16
Managers Office	1		1			0
Medical Examiner	3		3	4	2	6
Parks			0	4	2	6
Public Administrator	1		1			0
Public Defender			0			0
Public Guardian			0			0
Recorders Office			0		1	1
Registrar of Voters	1		1			0
Reno Justice Court	1	1	2	1	1	2
Roads	7	3	10	3	6	9
Sheriffs Office	100	39	139	96	56	152
Sparks Justice Court			0			0
Technology Services			0			0
Treasurers			0		1	1
Water			0	3		3
<b>TOTALS</b>	<b>141</b>	<b>92</b>	<b>233</b>	<b>152</b>	<b>124</b>	<b>276</b>

**MONTHLY COMPARISON**  
as of 7-7-22

	<b>FY20</b>	<b>CLAIMS</b>	<b>IR'S</b>	<b>TOTAL</b>	<b>DENIED</b>
JULY	15	19	34	2	
AUG	19	8	27	3	
SEPT	11	8	19	4	
OCT	13	9	22	2	
NOV	18	15	33	2	
DEC	12	5	17	3	
JAN	16	11	27	3	
FEB	18	7	25	3	
MAR	19	19	38	3	
APR	12	17	29	3	
MAY	5	7	12	1	
JUN	14	12	26	0	
	<b>172</b>	<b>137</b>	<b>309</b>	<b>29</b>	

	<b>FY21</b>	<b>CLAIMS</b>	<b>IR'S</b>	<b>TOTAL</b>	<b>DENIED</b>
JULY	10	12	22	1	
AUG	11	7	18	2	
SEPT	10	10	20	1	
OCT	17	24	41	3	
NOV	9	4	13	0	
DEC	9	4	13	0	
JAN	12	2	14	2	
FEB	11	3	14	0	
MAR	13	6	19	0	
APR	8	10	18	0	
MAY	13	5	18	0	
JUN	18	5	23	0	
	<b>141</b>	<b>92</b>	<b>233</b>	<b>9</b>	

	<b>FY22</b>	<b>CLAIMS</b>	<b>IR'S</b>	<b>TOTAL</b>	<b>DENIED</b>
JULY	9	8	17	0	
AUG	6	10	16	1	
SEPT	23	6	29	3	
OCT	18	15	33	3	
NOV	13	12	25	3	
DEC	16	18	34	1	
JAN	9	11	20	2	
FEB	8	10	18	2	
MAR	18	10	28	4	
APR	17	5	22	0	
MAY	7	11	18	2	
JUN	8	8	16	2	
	<b>152</b>	<b>124</b>	<b>276</b>	<b>23</b>	