



Warm Springs Citizen Advisory Board

Approval of these **draft minutes**, or any changes to the draft minutes, will be reflected in writing in the next meeting minutes and/or in the minutes of any future meeting where changes to these minutes are approved by the CAB.

Minutes of the regular meeting of the Warm Springs Rural Citizen Advisory Board held **October 13, 2021**, held at Palomino Valley Volunteer Fire Department (6015 Ironwood Road, Palomino Valley)

1. *CALL TO ORDER/DETERMINATION OF QUORUM - Susan Ambrose called the meeting to order at 6:01 p.m. The following roll call determined a quorum: Susan Ambrose, Marshall Todd, Karenne Smith, Pam Roberts, Kevin Cook (arrived late/sat with the public).

Not present: Hugh Ezell (not excused)

2. *PLEDGE OF ALLEGIANCE – The pledge was recited.

3. *PUBLIC COMMENT – A public member, Sharon, expressed she is happy to see the CAB was back and is addressing community issues. There were no further requests for public comment. Susan Ambrose closed the public comment period.

4. APPROVAL OF THE MINUTES FOR THE MEETING OF JANUARY 13, 2021 AND AMENDED MINUTES FOR THE MEETING OF JULY 10, 2019 (for possible action)

MOTION: Marshall Todd moved to approve the minutes from the January 13, 2021 meeting. Pam Roberts seconded the motion to approve January 13, 2021 minutes. The motion carried unanimously.

MOTION: Marshall Todd moved to approve the July 10 meeting minutes as amended. Pam Roberts seconded the motion to approve July 10, 2019 minutes as amended. The motion carried unanimously.

5. ELECTION OF OFFICERS - Elections by the CAB members will be held to elect the Chair and Vice-Chair for 2021/2022 term; elected officers will be effective immediately (for Possible Action)

Ms. Ambrose introduced the item spoke about the term.

MOTION: Chair - Marshall Todd nominated Susan Ambrose for Chair. Karenne Smith seconded the motion, which carried unanimously.

MOTION: Vice Chair - Susan Ambrose nominated Marshall Todd for Vice Chair. Karenne Smith seconded the motion, which carried unanimously.

6. *INTRODUCTIONS OF NEW WASHOE COUNTY STAFF MEMBERS Marc De La Torre, Candee Ramos, Alexandra Wilson and new CAB format, ARPA Funding Overview

Nancy Leuenhagen introduced the Staff: Marc De La Torre, Alexandra Wilson, Candee Ramos, who provided an overview of the new formatted CAB program with a two-track system. A public member asked if the public is still involved with track-two for development and codes. Mr. De La Torre noted yes, but it's still being developed. [amended] *Pam Roberts said it would be helpful to invite a subject matter*

expert to a future CAB meeting who could educate members of the public on both (1) the development approval process and (2) how to better advocate the concerns a member of the public may have related to a proposed development. The Board of County Commissioners meets three times a month, and there could be meetings neighborhood meetings in between. It's important to educate our citizens better, provide timelines, and avenues to communicate their opinion of a development project. It's important that people who come to the CAB know how to be involved with development projects. Many people aren't aware of the process of development.

A public member asked about neighborhood development meeting noticing. Planning Commissioner Chesney stated it's the developer's responsibility to get community input prior to permitting process. He said he would like to see Community Development come out and talk about the new neighborhood meeting format.

A public member asked how the developer will convey the citizen's thoughts and feelings who oppose their development. She asked how that will work. Commissioner Chesney said the developers will provide notes and possibly a video from the neighborhood meeting. He added that the pressure is on the developer to get all the issues ironed out. Linda Leuenhagen said this concern has come up at every CAB meeting; someone from Community Development will be part of the neighborhood meetings.

Candee Ramos spoke about the ARPA. She encouraged the community members to complete the survey.

7. *WASHOE COUNTY SHERIFF'S OFFICE – Captain Mark Bello, Captain of this valley patrol, said he has a 65-person team. He noted that deputies wouldn't be wearing a mask to help with clear communication if you have a call for service. He stated the Parr Blvd Sheriff Office is being remodeled and closed for in-person reporting. He noted for in-person reporting; you can do so at the Regional Public Safety training. A public member asked if the sheriffs patrol the area. He noted that we do patrol this area as it's one of their beats. A public member asked if he had seen more burglaries in the area. Mr. Bello spoke about the stratified policing model and focusing on burglaries in the area. He spoke about the fundraiser 'No-shave November.' Ms. Ambrose asked him to explain their jurisdiction on the private roads. Mr. Bello stated the officers do not have jurisdiction with traffic citations on private roads. He noted we would respond to the house calls. He noted we don't respond to tribal land. He added an officer would help facilitate a citizen citation as well. Ms. Ambrose inquired about abandoned vehicles – Mr. Bello encouraged anyone to call the Sheriff's non-emergency number if they see someone abandoning a vehicle. Ms. Ambrose asked about squatters. Mr. Bello encouraged her to contact the Sheriff about squatters. He spoke about homeless outreach with the HOPE team. He said there are new squatter laws. He said the Sheriff's department is working with the Bureau of Land Management to post 'no camping' signs in areas. She thanked him for coming out. He said he would bring deputies and lieutenants back to provide updates at future meetings.

8. FUTURE CAB SCHEDULE - Frequency of meetings & set date of next meeting (for possible action)

Susan Ambrose introduced the item and provided background information on CAB previous meeting schedule, and asked the public to provide input. *[Amended] She stated that Commissioner Herman had suggested a CAB meeting sign for visibility once frequency is decided, and agreed it's a good idea to post a CAB meeting sign.* Pam Roberts said it's a good idea to get public input about the meeting schedule and establish the next meeting date. She asked Ms. Ambrose to post that on Nextdoor about frequency, day of the week. Sharon Korn spoke about the success of the survey in the past with the fire and SPA.

She said the biggest thing is marketing and advertising on Facebook and Nextdoor to reach everyone. She said we need a good marketing plan. She said she could put together a survey. She suggested every other month. Ms. Ambrose spoke about getting a postcard or community newsletter out and have it go back to Washoe County to collect the data. She said Warm Springs and Palomino Valley is expansive, and seniors might not use social media. She said we want as much community involvement as possible. Marshall Todd said we are pretty independent out here, and we mind our own business. He said hot topics get people involved. He said we would get the word out that the Sheriff would provide an update at the meeting. If we advertise topics of interest, people will attend. Planning Commissioner Chesney stated he received every email but didn't hear about this CAB meeting. He said we should meet next month and use this time to let people know. He said participation was low when it was monthly. He said an expeditious and efficient meeting would also attract the community. Sharon Korn said we had a great response on the Perry Fire survey because it was a hot topic. She recommended holding the meeting every other month. Karenne Smith said this was the first CAB she had ever been to. She liked the idea of every other month and posted a specific topic. She said she is upset with the number of containers on properties; she would like someone to talk about container laws and why they aren't being enforced. Another topic is senior support. She suggested code enforcement could explain this matter. She added a postcard would be effective. Sharon Korn said Julie is having a Halloween party, and we could have a sign-up sheet for the email distribution list. There are a few events with a wide variety of people who attend. Susan Ambrose agreed it's an excellent opportunity to get the word out. She agreed bi-monthly meetings are a better format for us.

MOTION: Marshall Todd moved schedule the next CAB meeting for November 10, 2021. Pam Roberts seconded the motion. The motion carried unanimously.

9. *CHAIRMAN/BOARD MEMBER ITEMS – The CAB members discussed the need to look at an alternate meeting location such as the Shooting range. The GID meets there monthly as there is a larger meeting room and less noise. Commissioner Herman wants them here, but we want to get community input on the location that works best for everyone. She said that the location doesn't have a visible sign at night, though. Marshall Todd said the shooting range is a comfortable facility. Pam Roberts thanked the Washoe County staff for coming out. Even though Commissioner Herman was at a conference and could not attend, Pam Roberts acknowledged Commissioner Herman that we appreciate her strong support for the CABs. CABs are the mechanism to provide input to the Commissioners. She said she has had positive interactions and is optimistic about the direction it's going. Susan Ambrose said the County did put out a Nextdoor post on the events page. Susan Ambrose encouraged everyone to sign up for the email list. Candee Ramos said we sent this meeting notice out to District 5.

10. *GENERAL PUBLIC COMMENT - Larry Chesney thanked the County Staff. He said he has a long history with Nancy with resurrecting the CABs over the years. He said he is a firm believer in the CABs. He is looking forward to the future CAB meetings.

The meeting adjourned at 7:19 p.m.