



## **South Truckee Meadows/Washoe Valley Citizens Advisory Board**

**DRAFT:** Approval of these draft minutes, or any changes to the draft minutes, will be reflected in writing in the next meeting minutes and/or in the minutes of any future meeting where changes to these minutes are approved by the CAB.

Minutes of the South Truckee Meadows/Washoe Valley Citizens Advisory Board meeting held via zoom on November 4, 2021, 6 p.m.

**1. \*CALL TO ORDER/ PLEDGE OF ALLEGIANCE –** Dave Snelgrove called the meeting to order at 6:00 p.m.

The pledge was recited.

**2. \*ROLL CALL/DETERMINATION OF A QUORUM –** Marge Frandsen, Robert Dunbar, Tom Burkhart, Dave Snelgrove, Wesley Mewes. A quorum was determined.

Absent: Shaun O'Harra, Kimberly Rossiter (excused).

**3. \*GENERAL PUBLIC COMMENT –**

Ellen Shaw stated her concerns are with the City of Reno. She wanted it on the record that the issue is with a traffic mess at Zolezzi and Arrowcreek. She said they want to build 110 homes on the 10-acre parcel. She asked how they will get the cars in and out of there. Right now, it's not safe.

With no future requests for public comment, Chair Snelgrove closed the public comment period.

**4. APPROVAL OF AGENDA FOR THE MEETING OF MAY 6, 2021 –** Dave Snelgrove had edits to the minutes. He said it should read, 'He asked if the existing facilities could accommodate stormwater runoff from the project.' He wanted clarification to a sentence in the minutes. Robert Dunbar moved to approve the minutes as corrected. Wesley Mewes seconded the motion, which passed unanimously.

**5. ELECTION OF OFFICER –** Elections by the CAB members will be held to elect the Chair and Vice-Chair for 2021/2022 term, elected officers will be effective immediately

CHAIR: Tom Burkhart moved to nominate Dave Snelgrove for Chair. Marge Frandsen seconded the motion. The motion carried in favor. Dave Snelgrove abstained.

VICE CHAIR: Dave Snelgrove moved to nominate Tom Burkhart for Vice Chair. Wesley Mewes seconded the motion, which carried unanimously.

**6. WASHOE COUNTY SHERIFF'S OFFICE-** Community safety update (Non-Action Item)

Captain Corey Solferino spoke about the stratified policing model where resources are deployed to high crime areas and patterns. He provided an update of the Washoe County Sheriff's Office and crime patterns in South Valleys and Washoe Valley. He reminded the public to secure their valuables and lock their vehicles. He encouraged the public to provide pictures and videos for evidence when reporting a crime.

Dave Snelgrove inquired about patrolling. Captain Solferino spoke about the team shifts, sharing of information, and patrolling specific beats. He spoke about responding to priority crimes. Ellen Shaw asked if Washoe County uses volunteer programs. Robert Dunbar stated there is a program called VIP in Lyons County "Volunteers In Policing." Captain spoke about CERT Program for events. He added

there are legal issues when using volunteers for safety concerns and patrolling. He said he is always recruiting.

**7. WILD HORSE CONNECTION** – This item was removed.

**8. INTRODUCTION OF NEW WASHOE COUNTY STAFF MEMBERS** – Candee Ramos introduced herself and spoke about the new support team. She spoke about the new CAB format. Mr. Mewes asked where the neighborhood meetings will be held. Ms. Ramos stated there are locations identified in the immediate area of the specific community affected by the development. She stated meeting notices would be sent to 750 ft of the development.

She spoke about American Rescue Plan Act (ARPA) – She provided an overview and asked everyone to provide feedback and help spread the word about ARPA. She asked everyone to go to the Washoe County website for more information and to complete the survey.

Dave Snelgrove asked if the County has looked into AV. With the pandemic, there are a lot of residents who aren't as comfortable coming out to meetings or don't have time, etc. These meetings are never convenient. Having another option for people to participate would be beneficial. He said it would be helpful to have an interactive dialogue about development. It can be challenging to find a space to hold neighborhood meetings. He said consistency would be helpful. He said he is concerned with the small projects. He said sometimes he wonders why the small projects come to the CAB. He said it could be a challenge when a couple who wants to enhance their property has to host a neighborhood meeting. There are different levels of applications. If it meets zoning and density and use is allowed, there shouldn't be a lot of extra work you have to go through. He said a tentative map process should go through the public process. Ms. Ramos spoke about potential criteria for meetings.

Ms. Frandsen asked what the CAB's responsibility is. Ms. Ramos stated they received feedback that the public still wants the CABs in addition to the neighborhood development meetings. People asked for community-based meetings.

Robert Dunbar asked if master plan updates would be provided. Ms. Ramos confirmed the County would provide updates and seek input.

Mr. Mewes said solicitation of topics is important to community members. He asked how Staff would solicit feedback from neighbors. Ms. Ramos spoke about building email lists for notifications. She said CABs are opportunities to get involved in the micro-communities to hear concerns. She stated the County is also on Nextdoor. She said we could include the topics and teasers to encourage the communities to attend and interact.

Mr. Mewes said the communication strategy would target the neighborhood near the development project; however, it's essential to notify the greater community. Ms. Ramos stated people within 750 ft of the proposed development would receive a noticing postcard, but we will notify the broader community.

Dave Snelgrove encouraged CAB members to share the hot topics in their community.

Public Comment:

Brad Stanley asked about what sort of things will be posted on Nextdoor. Ms. Ramos stated she would post about meetings and specific topics. Mr. Stanley asked how CAB meetings are better or different than Nextdoor. He said agencies are on Nextdoor responding to public concerns. She said this meeting will provide subject expertise such as Wildhorse connection. Ms. Ramos stated we are using Nextdoor

right now to announce meetings. She said the meetings are being recorded with minutes which allow for dialogue. Mr. Stanley said he recommends posting findings and analysis. He said 24,000 people for this area for Nextdoor is a lot. Ms. Frandsen stated social media can sometimes be seen as a gossip blog and turns some people off. She said she gets out information via email to her community.

## **9. FUTURE CAB SCHEDULE –**

The CAB members discussed the frequency of meetings. Mr. Mewes suggested once every other month; he said the topics may not warrant meeting every month. He asked if we implement a meeting schedule and frequency, he asked if that can be changed. Ms. Ramos stated in 2022 will be sending a postcard announcing the meeting schedule, and people will rely on that posted schedule. She stated we can add more meetings if necessary. Mr. Dunbar agreed and said if something comes up, we can host a meeting. Mr. Snelgrove asked about the other CAB schedules. Ms. Ramos stated Spanish Springs spoke about every other month, but the other more rural CABs will meet quarterly. Ms. Frandsen suggested including a zoom format to encourage more attendance. Ms. Ramos spoke about a hybrid model. The board concurred to stay with 6 p.m. meeting time. Mr. Snelgrove stated quarterly or every-other-month. Mr. Burkhart stated these meetings are event or topic-driven. He said he would rather have fewer meetings with more important topics. Mr. Snelgrove stated we can add a special meeting if something comes up. Ms. Ramos stated Commissioner Hill often holds town hall meetings. The CAB members decided on quarterly meetings: February, May, August, November.

Pat Phillips stated the Planning Commission values what the CAB has to say about projects and topics. It's important to get feedback.

Ms. Frandsen said the Planning Commission relies on what is said at the CAB meetings. She said it allows the concerns of the citizens to be brought forward. Mr. Snelgrove stated the City uses a comment review sheet at its meetings. He stated the public provides valuable feedback regarding challenges exacerbated by development which could be the basis for a finding or condition of the development. Having those comments is vital. He encouraged Staff to look at comment sheets. Ms. Ramos stated comment sheets are used during CAB meetings; additionally, the zen-city.io platform is used to capture comments and concerns online.

**MOTION: Wesley Mewes moved to hold CAB meetings at 6 p.m. quarterly: Feb, May, August, November with the option to add a special meeting. Mr. Burkhart seconded the motion. The motion carried unanimously.**

## **10. BOARD MEMBER ITEMS –**

- Ms. Ramos Wild Horse Connection will be rescheduled.
- Mr. Snelgrove requested the following updates: Mt. Rose Corridor study; South Valleys Regional Park Expansion; Truckee Meadows Fire update. He requested an item to discuss wildland-urban interface and programs for the clean-up of vegetation.
- Mr. Mewes requested the Sheriff's Office to attend each meeting.

**11. \*GENERAL PUBLIC COMMENT AND DISCUSSION THEREOF –** There were no requests for public comment.

**ADJOURNMENT –** meeting adjourned at 7:18 p.m.

Number of CAB members present: 5

Number of Public Present: 5

Presence of Elected Officials: 0

Number of Staff present: 1

Submitted By: Misty Moga

DRAFT