

SOUTHWEST TRUCKEE MEADOWS CITIZEN ADVISORY BOARD



DRAFT

Minutes of the regular meeting of the Southwest Truckee Meadows Citizen Advisory Board held March 18, 2010 at the South Valleys Library at 15650A Wedge Parkway, Reno, Nevada

1. **CALL TO ORDER** – The meeting was called to order at 6:32 p.m. by Patricia Phillips, Chair.
2. **MEMBERS PRESENT** – Matt Hansen, At-Large Alternate sat in for James Johns, Raymond Hebert, At-Large, Beverly Osowski, Zolezzi/Spring Valley/Westridge, Patricia Phillips, Chair, Nathan Earl Robison, V. Chair, Jess Traver, At-Large, and Richard Wood.
MEMBERS ABSENT - James Johns, South Hills, excused,
3. **APPROVAL OF THE AGENDA** – Richard Wood moved to approve the March 18, 2010 agenda as submitted. Nathan Earl Robison seconded the motion. The motion carried unanimously.
4. **APPROVAL OF THE MINUTES OF MEETING** – Nathan Earl Robison moved to approve the minutes of the January 21, 2010 meeting as submitted. Beverly Osowski seconded the motion. The motion carried unanimously.
5. **UPDATES/ANNOUNCEMENTS/CORRESPONDENCE** – (CAB files and correspondence which are part of the public record are on file in the Washoe County Department of Community Development and are available for public review. Written correspondence and testimony will be included in the public record when a request is made to make the document a part of the public record and when a copy is provided to the CAB Chair, who forwards the document to the County. Copies of correspondence should be on file in the Washoe County Department of Community Development and are available for public review).
 - Patricia Phillips announced the workshop for the draft Administrative Enforcement Ordinance on April 21, 2010 at Rancho San Rafael Park. The annual recruitment for CAB members ends on April 30, 2010. Applications are available on the Washoe County web-site. The open house to hear public comments on the conversion from a one map to a two map system is scheduled on March 23, 2010 at the Washoe County Senior Center. Engaged Leadership training is being held during March.
6. **PUBLIC COMMENT** - Comment heard under this item will be limited to items not on the agenda and will also be limited to three minutes per person. This three-minute rule shall also apply to public testimony given during an agenda item. The Chair may modify this time limit for all public comment and testimony at the beginning of the meeting, but the time limit per person shall be no less than three minutes. Testimony during an agenda item shall be limited to the subject of the agenda item. Comments are to be made to the CAB as a whole.
 - Ben Kieckhefer introduced himself and announced his candidacy for State Senate District 4. Mr. Kieckhefer provided information pertaining to his candidate platform.
 - Robbin Palmer announced that Bike to Work day is scheduled for May 21, 2010. Ms. Palmer stated that they are working on a web-site. Bike to Work week events will be available on the web-site. Nathan Robison reported that information is available on Facebook.
 - Christina Conti announced that April 18 – 24 is National Crime Victims Week. A candlelight vigil is scheduled at 5:30 p.m. at the Mills Lane Center.
 - Patricia Phillips asked for further public comment and hearing none, closed this item.
- 7.* **FIRE SAFETY ITEMS** – Fire Chief Mike Greene, Sierra Fire Protection District was available to address fire safety issues and recent calls for service. Chief Greene reported that the 2 million dollar grant has been awarded to build a fire station at ArrowCreek. Chief Greene stated that all of the grant funds that were requested were short of the requested amount. A negotiation session is scheduled with FEMA and bids will be requested on the actual costs to build a fire station. Chief Greene also reported that there is a master plan for fire services and the contract with the City of Reno Fire Fighter is coming due for renewal or negotiation. The next meeting with the County Commissioners is scheduled on April 18, 2010. Chief Greene reported that Reno and Sparks are supporting working cooperatively. A new organization could result from a new contract.
- 8.* **WASHOE COUNTY SHERIFF'S DEPARTMENT** – Sergeant Carl Barrett, Washoe County Sheriff's Department was available to report on area law enforcement topics/issues, recent calls for service. Sgt. Barrett reported that the suspects on recent theft and burglary near the Tamarack Junction were apprehended. Targeted enforcement seems to have resulted in fewer vehicle burglaries over the past few weeks. Sgt. Barrett reported that Teresa Aquila is the contact for the Neighborhood Watch program.
- 9.* **COUNTY COMMISSIONER UPDATES:** Sarah Tone, County Liaison for Districts 1, 2, and 3 is available to answer questions and concerns. Please feel free to contact her at stone@washoecounty.us or (775) 328-2721. To sign up to receive email updates from the County visit www.washoecounty.us/cmail. The written County updates are available online at www.washoecounty.us/cab (follow the link to your CAB). Patricia Phillips reported that she receives public announcements on Facebook. Christina Conti stated that emergency announcements are posted on Facebook.

10. NEW BUSINESS - (The staff contact listed on items for Community Development may not be in attendance but can be contacted with code and policy questions.)

A.* Update on the Washoe County Hazards Mitigation Plan – Christina Conti, Planner, Washoe County Emergency Management provided a PowerPoint presentation on the Washoe County Hazards Mitigation Plan, to include the plan's goals, objectives and mitigation strategies. Ms. Conti discussed measures that all citizens can take to be prepared for emergency situations. Ms. Conti was available to address questions from the CAB and the audience. Concerns were raised regarding areas of high concentrations of Radon. Nathan Robison suggested that citizens call the County Extension Office for information. Ms. Conti addressed questions regarding the joint powers agreement to activate emergency communications and encouraged everyone to access the www.readywashoe.com. Nathan Robison reported that Cooperative Extension has an ongoing Radon program. (This item was for information only and the CAB took no action.)

11. OLD BUSINESS

A. Change of Meeting Time – Discussion was held and the SWTM CAB took action to recommend changing the regular meeting time to 6:00 p.m. commencing with the May 2010 CAB meeting. There were no public comments heard in opposition to the change prior to taking final action on this matter. If the Commission has no objections, the permanent meeting time change will take effect with the May meeting. **MOTION:** Richard Wood moved to recommend to the Board of County Commissioners to change the regular meeting time to 6:00 p.m. Jess Traver seconded the motion. The motion carried unanimously.

B.* Sierra Fire Protection District (SFPD) Second Fire Station – Chief Michael Greene, SFPD provided a report during item 7. (This item was information only and no action was taken.)

12.*CHAIRMAN/BOARD MEMBER ITEMS

- Beverly Osowski stated that she will need someone to post the May agendas and may be an excused absence in May.
- **Next Agenda Items:** There were no items submitted for the May agenda.

13. ADJOURNMENT – With no further business, Patricia Phillips adjourned the meeting at 7:22 p.m.

Respectfully submitted By: Allayne Donnelly-Everett, Recording Secretary