



Spanish Springs Citizen Advisory Board

April 3, 2024 at 6:00 P.M.

Spanish Springs Library (7100 Pyramid Lake Highway)

-OR-

Zoom: <https://washoecounty-gov.zoom.us/j/91839096016>

NOTE: Items on this agenda may be taken out of order, combined with other items, discussed or voted on as a block, removed from the agenda, or moved to another agenda of another later meeting at the discretion of the Chair.

Accessibility. The meeting location is accessible to the disabled. If you require special arrangements for the meeting, call the Commission Support Team, (775) 328-2003, two working days prior to the meeting.

Zoom teleconference at: <https://washoecounty-gov.zoom.us/j/91839096016>. NOTE: This option will require a computer with audio and video capabilities and downloading the ZOOM application.

Public Comment. Members of the public may submit comments by mail, email to CAB@washoecounty.gov, or via voice message at: (775) 328-2003. Staff will make reasonable efforts to include all comments received by 4:00pm the day prior to the meeting by email and voicemail into the record. Comments are limited to 3 minutes per person and will be entered into the record only.

Time Limits. Public comments are welcomed during the Public Comment period for all matters, whether listed on or off the agenda, and are limited to three (3) minutes per person or as designated by the Citizen Advisory Board Chair at the beginning of the meeting. Additionally, public comment of three (3) minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. No action may be taken on a matter raised under general public comment until the matter is included on an agenda as an item on which action may be taken. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Citizen Advisory Board is an advisory body providing community comments and recommendations to Washoe County governing boards. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warning against disruptive conduct may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Citizen Advisory Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the CAB members. However, responses from CAB members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Citizen Advisory Board will consider, CAB members may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff clarification, or to ask that a matter be addressed on a future agenda. CAB members may do this either during the public comment item or during the following item "CHAIRMAN/BOARD MEMBER ITEMS"

Posting Locations. Pursuant to NRS 241.020(4)(a), this notice has been posted online at notice.nv.gov and www.washoecounty.gov/cabs

Support Documentation. Support documentation for the items on the agenda, provided to the CAB is available to members of the public by emailing the Commission Support Team at CAB@washoecounty.gov.

AGENDA

1. **CALL TO ORDER/ DETERMINATION OF QUORUM** [Non-Action Item]
2. **PLEDGE OF ALLEGIANCE** [Non-Action Item]
3. **GENERAL PUBLIC COMMENT** – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the agenda. The Citizen Advisory Board will also hear public comment during individual action items, with comments limited to three minutes per person. Comments are to be made to the CAB as a whole. [Non-Action Item]
4. **COMMUNICATION & ENGAGEMENT DISCUSSION** – Based on the County Communication Resources presentation at last month’s meeting, March 6, the Board will workshop reoccurring concerns and lay out a framework for increasing communication and engagement for the Spanish Springs Citizen Advisory Board. Facilitated by Community Outreach Coordinator Alexandra Wilson [For Possible Action]:
 - Review of County Communication Resources and Statistics [5 mins]
 - Current Practices & Challenges [10 mins]
 - Creative Ideas for Increased Engagement/Communication [10 mins]
 - Public Feedback
 - Key Takeaways & Next Steps [5 mins]
5. **GENERAL PUBLIC COMMENT** – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the agenda. The Citizen Advisory Board will also hear public comment during individual action items, with comments limited to three minutes per person. Comments are to be made to the CAB as a whole. [Non-Action Item]

ADJOURNMENT