



Incline Village Crystal Bay Citizens Advisory Board

DRAFT: Approval of these draft minutes, or any changes to the draft minutes, will be reflected in writing in the next meeting minutes and/or in the minutes of any future meeting where changes to these minutes are approved by the CAB.

Minutes of the Incline Village/Crystal Bay Citizens Advisory Board meeting held via teleconference on March 7, 2022

1. CALL TO ORDER/ DETERMINATION OF QUORUM - Diane Becker opened the meeting at 5:30 p.m.

Members in attendance included: Denise Davis, Kathie Julian, Kevin Lyons, Diane Becker, Chris Wood (alternate filling in for Ms. Simon), Roxanna Dunn (alternate).

Absent: Judith Simon (excused absent).

2. PLEDGE OF ALLEGIANCE - Diane Becker led the Pledge.

3. GENERAL PUBLIC COMMENT –

Yolanda Knack asked if Amy Cummings was on the call. She said her comment is regarding the work she is doing. She said she wanted her to know that the Incline Village beaches are private. She said Alexis Hill had said she wanted to bring everyone from Reno up here to the beach. She wanted to make sure Amy understood the beaches are private. Chair Becker noted Amy Cummings would be at the next meeting.

Carole Black said she had comments about evacuation since she may need to leave the meeting early. She thanked everyone for their patience. She said the evacuation orders are of interest to her and many other people. Last summer, it was exciting and scary as we watched the wildfires and their destruction. She hopes that tonight's discussion will address the new development in Incline Village and Crystal Bay and the plans to get us out of the basin if there were to be a catastrophic event. She said she heard Boulder Bay is planning a huge expansion. We don't know what has been approved. Has it been factored into the evacuation plan before it's approved? She said she would like to know what has been proposed. It's difficult to figure out. What is planned for construction for summer 2022. Significant construction on top of what happened in the South Lake Tahoe is hard to imagine. She asked how this is being approached from a formal planning standpoint. How it will be approached when these projects are proposed and approved. Thank you.

There were no further requests for public comment. Chair Becker closed the public comment period.

4. NORTH LAKE TAHOE EMERGENCY EVACUATION PLAN – Kelly Echeverria, Emergency Manager, Emergency Management, Washoe County, and Chief Ryan Sommers, North Lake Tahoe Fire Protection District made a presentation on emergency evacuation plans and procedures for Incline Village/Crystal Bay, including discussing the role of various local public agencies. Sgt. Joshua Fischer, Washoe County Sheriff's Office, was unable to attend. (Non-Action Item)

Chief Sommers and Kelly Echeverria provided a PowerPoint Slideshow. Chair Becker asked them to address the concerns about emergency evacuation with upcoming projects. Chief Sommers said with any type of project that comes before us, we look at the building codes of the structure itself, and for evacuations, we give them a plan on how to evacuate the building, but the rest falls under this

evacuation plan that we presented tonight. We evacuate them the same way that we would be getting out residents. The population fluctuations greatly. People don't sign up for Code Red while staying here over the weekend, so we rely on the door-to-door approach to evacuation. Do these projects bring in more people? Potentially yes. They will be built on the highway and could turn left or right to evacuate the town. He said he would address what many residents of Crystal Bay have been talking about losing Reservoir Road. We don't have a plan for the new buyer. We only have a grading plan. He said Wellness Way would replace Reservoir Road. That was approved in 2008. We have nothing current. Nothing is official to our office on what they want to do. We will not allow them to abandon Reservoir Road without Lakeview connected to Stateline and Wellness Way being in place through the project. If we see a plan and application from them, that is our plan, but we have not received it. He said for the grading permit; we look to make sure our engine can go up the grade.

Kevin Lyons thanked Chief Sommers and the crew. He asked how the evacuation plan models the time per house and per car for the evacuation. Chief Sommers said we would have to look at that. We haven't looked at how much time it takes to get from upper Tyner down, but we can look into that. He said it's a good aspect to include in the plan. Ms. Echeverria noted their vendor has software that she doesn't have access to. Mr. Lyons said it would be nice to know how long it takes to get out. Ms. Echeverria said we give as much notice as possible. She said often we send a warning of to be prepared to evacuate, assuming it would take the most amount of time as possible. Mr. Lyons said he would like to see how timing required for evacuation would be factored into Crystal Bay.

Kathie Julian asked if the outside vendor works on the evacuation model in terms of evacuation timing, and asked how often does the evacuation plan get updated? Ms. Echeverria said the vendor does crowd modeling, but is unsure if that includes time or just how crowds will move. She said she would have to come back with that information. That plan was updated within the last five years. We wanted to get it updated because there has been a lot of development and make sure it was accurate. There were changes due to COVID. She said we have lessons learned from Caldor and Dixie fires. Normally, it's not that recent. It can go longer before another update. It gets reviewed annually. But we want to incorporate lessons learned, track those and incorporate those into annual plans. It's not a static plan. It changes frequently. Ms. Julian asked if the plan was final. Ms. Echeverria said no, it's in its final review and will be reviewed by the County. It's a regional plan to include the two cities, County, tribes, and district. It will go before the Board of County Commissioners for final adoption. Ms. Julian asked about the evacuation timing model. Ms. Echeverria said time wasn't taken into consideration into the new plan. It addresses the amount of people through specific locations. She said she would follow up with the vendor to see if they considered time. Ms. Julian asked when there is an evacuation, she has heard that roads in and out of the Tahoe Basin would be one-way to allow for emergency vehicles. She asked if that would be the case for Highway 431, SR28, and Hwy 267? Ms. Echeverria said those are dependent on the situation; those are the conversations we had during the Caldor fire. Those conversations are happening. We want to make informed decisions as quickly as possible for the public's safety. Ms. Echeverria said we would like to open two lanes on Mt. Rose highway, considering we can get emergency vehicles in another way.

Chris Wood asked if there is a calculation of the population of vehicles expected during the peak summer season. Is there a metric investigated by the vendor or yourself? And how long would that mass of vehicles take to get out of harm's way and to a safe place? Mr. Wood asked if that was being looked at. Ms. Echeverria said the vendor looks at if the residents can get out in the ways they should. Mr. Wood asked when we add more residences; there is a tipping point or time it takes too long to get out. He said we saw the pictures from the Caldor fire. Ms. Echeverria said there is no tipping point regarding the population. That is the planning team takes into account during the approval of the building. It's within their code. She said she looks at if our plans are efficient and effective for the safety of the population. She said she would speak to what you saw during the Caldor Fire. That was the result of communication. Communication is always a challenge. That is why

we like to practice with partners across state line. The communication did not occur across state lines. We did not get the word that they were evacuating their citizens through Nevada. Nevada was scrambling on the backend to ensure everyone could get out safely. That took a lot of coordination with the state, County, NDOT, and partners mentioned earlier. It wasn't necessarily planned on the state of Nevada, and agencies had worked out. It happened because we were caught behind the evacuation. We weren't told it was happening. We knew they were planning it, but didn't know it had happened. We want to make sure the line of communication is open. There were a lot of lessons learned incorporated into the plans. An after-action plan identifies lessons learned and incorporates them into the plans.

Roxanna Dunn said she didn't hear any indication of any bulletin board system. A way for residents as they evacuate to inform authorities that I live at this X residence, and we evacuated here. It would inform other family members. Is there anything in the works for something like that? Chief Sommers said the evacuation that he participated in with Washoe County usually there isn't enough time to get done because incidents can expand rapidly. He said Washoe County Search and Rescue go back door to door to make sure nobody is home or if they left a note. They flag the property if someone is there or if it's evacuated. We need to figure out how to do that but in a timely manner. Ms. Echeverria said usually, people go to an identified shelter or a hotel or whatever their plan dictates. Ms. Dunn said it could help you in the door-to-door process for those who live high up in the woods. She said the same system could be like a bulletin board so you can post that you have evacuated in your RV to Carson City for friends and neighbors are worried. They can look you up to see if you are ok. Ms. Echeverria said we are careful not to post that Roxanna is out safely and at this location because it's a nefarious individual who breaks into and takes advantage of situations. The Red Cross is very good at connecting loved ones with a level of privacy. Ms. Echeverria said it's important to have a plan yourself and share it with friends, family, and neighbors so they know where you plan ongoing. She provided an example of her personal evacuation plan. She said she lived in Northern Virginia during 911. She said the local phones were down. She said it's important to have contacts locally and long distances.

Sara Schmitz said she appreciates this presentation and the fire district's effort. One question that I have is that a lot of this presentation material focused on residents getting residents out. But what is being planned is no longer to have automobile parking along SR 28 in the summertime and instead be busing people to those locations along SR 28. And with that concept, how does that impact evacuation planning?

Chief Sommers said you know that that's huge. To be honest with you, we need to see the schedule of the buses, we need to know if the buses are available during business hours when they're taking people out. That's going to be something we will need to come across and figure it out. I know that SR 28 parking is working now. We need to put that into the plan because I think it is so new though we were going to have to explore some different options with that. Based on fire behavior, being close to the lake, if you don't have a vehicle, will be in your favor. Is that the best place? No, but it's going to be in your favor until we can get those people out, probably by bus, if that's how they got in there.

Ms. Schmitz asked if Chief. Sommers is working with the transportation planning group? I believe that Commissioner Hill has looked into some of these ideas? Chief Sommers said no, not yet. But we sure can. Ms. Echeverria said we always incorporate transportation partners into our planning. During evacuation planning exercises, we start smaller to full-scale exercises in the public. We incorporate partners into our plan. There will be fewer vehicles on the path but more buses.

Beth Davidson said we live in zone 7. Since a lot of people said they would first come to the lake, we wonder the various roads whether or not the sheriff's department who manages the evacuation will handle the traffic. She asked about streetlights out during power outages. She asked if there is

battery backup power for streetlights to provide direction so law enforcement doesn't have to deal with that. She asked about the plans for specific zones on how people would move. Ms. Echeverria said knowing your evacuation routes ahead of time is important. There is more than one way out of the neighborhood, and knowing them in case, one is impacted. You know where the main arteries are. You choose the best route at the time. Ms. Davidson said if a lot of people are pouring streets, you will hit gridlock before getting to the highway. How will the sheriff's department handle this? Ms. Echeverria said the sheriff would keep the traffic moving and clear. Ms. Echeverria said it's situationally dependent. Our goal is to get citizens out safe and effective. The sheriff is working with community partners. Part of it is controlling traffic, intersections clear and moving locally, and where they are sending the traffic. Ms. Echeverria said Sgt. Fisher was disappointed he couldn't attend tonight. Ms. Davidson asked about battery backup for streetlights. Ms. Echeverria said the County is open to progressive technologies. She said she doesn't know about the technology you are referring to. She asked her to share that information.

Alex T said the fire marshals set public building capacities; is there consideration of limiting the number of vehicles in the Tahoe basin, especially during peak tourist season. The basin rapidly fills with smoke during wildfires; do you recommend at the type of mask to help with smoke inhalation or eye protection. Chief Sommers said the presentation the clothing and goggles are listed. A cotton shirt over your mouth will help, but nothing short of a full respirator will protect you from smoke. Regarding the question about the limit of cars, it's been a topic of discussion. It's a regional plan approach. He said he had not heard about limiting vehicles. This community is at the forefront of using buses to bring people in. He said he doesn't have an answer to that.

Chair Becker addressed Ms. Echeverria – as you have heard there has been community concern about the need for an understanding of the total number of vehicles which can be safely evacuated from Incline Village Crystal Bay. Is there a point where the community becomes too congested? A lot of this concern has to do with the increasing number of Short-Term Rentals and the discussions on ADUs. There is a desire to have fewer cars per unit because we assume four people coming in a car is not realistic. When we calculate emergency evacuation, it would be helpful to the community to look at those considerations because there is a fear that there is a gridlock that we cannot get out.

Chair Becker asked if there were any further comments about this topic; she invited anyone to make a public comment at the end of this agenda.

5. INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT (IVGID) – [Applications](#) to be a candidate for [Trustee of IVGID](#) must be filed by March 18, 2022. You can obtain an application through the IVCB CAB website. IVGID General Manager Indra Winqest and IVGID Trustee Sara Schmitz will speak about the role and work of an IVGID Trustee, and the importance of how a community member can take an active interest in IVGID and its operations. (Non-Action Item)

Sara Schmitz, IVGID Trustee, provided a PowerPoint Presentation.

Chair Becker thanked Ms. Schmitz for the presentation. She said the Trustees work extremely hard for our benefit. We are hoping this presentation will encourage someone who is community spirit to sign up to serve on the Board of Trustees.

6. CAB BOARD MEMBER/BCC NEWS AND ANNOUNCEMENTS — This item is limited for announcements from CAB members and Commissioner Alexis Hill. (Non-Action Item)

Commissioner Hill said the Incline Village/ Crystal traffic and parking study that was covered in the forum on Friday would come before this board in May. There will be opportunities for you to submit your thoughts to Amy our consultant. We will have a dedicated page. This is different than the TTD

mobility hub study. She said Incline Village/Crystal Bay residents could apply to be on that committee. The application is not out yet. Once that is out, we will make sure that will get through the different forums.

Chris Wood said he wanted to follow up about comments made about issues and perhaps a status report on what is going on. We brought up the rules and regulations for the Neighborhood Meetings. We hope that gets on the agenda soon. He said he is also interested regarding the beach access and would like that in the queue for the agenda. He said he is also interested in an update on affordable housing.

Chair Becker said the rules and regulations for neighborhood meetings has not yet been completed by the County. She advised that she has requested those rules and regulations be presented to the community at a CAB meeting as soon as they are completed. She also advised that the CAB member handbook, item 6A, which the CAB members had asked be amended or supplement stating that planning items could be brought before the CAB for Incline Village/Crystal Bay. She reported that we have not heard back yet. She further reported that we have also requested that Washoe County Planners be permitted to attend the CAB meetings if the CAB requests their attendance during discussions of big developments. Chair Becker said we are currently looking for speakers on the other topics mentioned by Mr. Wood. Next month, we will have a presentation by Dave Solaro regarding a new web-based program which is a hub containing information about upcoming neighborhood meetings on development projects throughout the County. Additionally, we will receive another presentation by Incline Village Crystal Bay Visitors Center, which will talk about who they are, how to get on the board. She said we provided a list of questions that we are interested in. Amy Cummings will be attending to talk about the transportation study.

Commissioner Hill said we would be ready to present on the Affordable Housing Action Plan; the County has taken that up again. They are working to find funding. She said hopefully we would have more information in May.

Kathie Julian said she wanted to follow up on Chris Wood's points. She said she has repeatedly asked that, before the Washoe County planning division finalizes their procedures for dealing with neighborhood meetings, they consult with some of the CAB members and community more broadly. So that whatever they finalize is consistent with what communities need, and makes sense given the context, particularly here in Incline Village. She hopes that there is opportunity for feedback and that the CAB and public are just not presented with the procedures as complete. Thank you.

Chair Becker noted Judy Simon requested updated information regarding Boulder Bay.

7. APPROVAL OF MINUTES FROM PREVIOUS MEETING [FEBRUARY 7, 2022](#) (for Possible Action)

Motion: Kathie Julian moved to approve the minutes of February 7, 2022. Chris Wood seconded the motion which carried unanimously.

8. GENERAL PUBLIC COMMENT —

Sara Schmitz said at the last meeting, the gentleman who spoke from the project, formerly known as Boulder Bay, indicated that they were going to be having monthly neighborhood meetings starting mid-March. And I've been unable to find any date, time, location information on that March meeting. She said she is wondering if anyone has information that can be shared with the community. Chair Becker said Judy Simon has the same question. She said if we get information, we will put it up on the CAB website.

ADJOURNMENT – The meeting adjourned at 7:26 p.m.