

Filing for Non-Judicial Office

ELIGIBILITY

To run for office in the State of Nevada, you must fulfill the following requirements:

- For non-federal offices, reside within the boundaries of the district where you plan to run for office, beginning on a date at least 30 days immediately preceding the close of declarations-of-candidacy filing for this office;
- For federal offices (i.e., U.S. Senate and Representative in Congress), be an inhabitant of Nevada on or before Election Day. See *Schaefer v. Townsend*, 215 F.3d 1031 (9th Cir. 2000). Please note: **Federal candidates DO NOT File CE or FDS Reports through the SOS Aurora Campaign Finance database. Please contact the Federal Election Commission: <https://www.fec.gov/>**
- Be a registered member of the Party you claim to represent (not required for candidates of non-partisan offices);
- Be a qualified elector pursuant to Section 1 of Article 2 of the Constitution of the State of Nevada;
- Have your civil rights restored by a court of competent jurisdiction, if you have ever been convicted of treason or a felony; and
- If running as a candidate of a major political party, have not, in violation of the provisions of NRS 293.176, changed the designation of your political party or political party affiliation on an official application to register to vote in any state since December 31st before the closing filing date for this election.

2022

NON-JUDICIAL CANDIDATE FILING DATES

Candidacy declaration forms are accepted in March for 10-day period.

Monday, March 7, 2022 to Friday, March 18, 2022 (by 5 p.m.)

WHERE DO I FILE?

The Secretary of State is the filing officer for all statewide offices, and those offices that are elected from districts comprised of more than one county. The county clerk or the registrar of voters is the filing officer for county and township offices and for any offices elected from districts completely within one county or part of one county. (NRS 293.185) The city clerk is the filing officer for offices that are elected in municipal elections. (NRS 293C.175)

The Secretary of State is the filing officer for all federal offices except for United States House of Representatives, Districts 1 and 3. The Clark County Registrar of Voters is the filing officer for those federal offices.

IMPORTANT: The address at which candidates required to file with the Clark County Registrar of Voters must file for office is:

Clark County Government Center, First Floor Pueblo

500 South Grand Central Parkway, Las Vegas, NV 89106

IS AN APPOINTMENT REQUIRED?

Appointments are helpful so we may be prepared for your visit, but they are not required. To schedule an appointment with the Secretary of State's office, please call (775) 684-5705.

To schedule an appointment with your **County Clerk** or Registrar of Voters, click here to find the contact information. To schedule an appointment with your **City Clerk**, click here to find the contact information.

IMPORTANT: The Clark County Registrar of Voters does not accept appointments to file for office. Candidates will be filed on a first come, first serve basis.

WHAT PAPERWORK MUST I COMPLETE?

Candidates must complete various forms, such as the appropriate Declaration of Candidacy form, and submit it to the proper filing officer. When filing with the Secretary of State's office, you must complete the paperwork in person at our Carson City or Las Vegas office.

WHAT TYPE OF IDENTIFICATION DO I NEED TO FILE?

You should bring a current driver's license displaying your current residential address. If you do not have a driver's license, bring documentation that contains your current residential address. Acceptable documentation includes a utility bill, bank statement, or paycheck.

WHAT IS THE FILING FEE?

The filing fee for each office is listed below.

United States Senator	\$500
Representative in Congress	\$300
Governor	\$300
Any state office, other than Governor or Justice of the Supreme Court	\$200
State Board of Education	\$200
Any county office	\$100
State Senator or Assemblyman	\$100
Any district office other than District Judge	\$30
University Board of Regents	*\$0

*No filing fee is required from a candidate for an office the holder of which receives no compensation. (NRS 293.193)

WHAT FORMS OF PAYMENT ARE ACCEPTED?

Filing fees must be paid in cash, cashier's check, or certified check (NRS 293.193). Personal or campaign checks and credit cards are not accepted. For candidates who file with the Secretary of State's office, the cashier or certified check must be made payable to the Nevada Secretary of State.

If filing with a county or city clerk or registrar of voters, check with that office to confirm acceptable forms of payment.

WHAT ELSE DO I NEED TO KNOW AS A CANDIDATE?

All candidates are required to disclose their contributions and campaign expenditures (C&E) with the Secretary of State's Office. C&E Reports are filed four times throughout the year during an election year, and then annually, if needed. For a more detailed description about C&E Reports, [click here](#).

Candidates are also required to file Financial Disclosure Statements by March 28, 2022. For a more detailed description about the FDS, [click here](#).

Financial Disclosure Statements

About Financial Disclosure Statements

A Financial Disclosure Statement (FDS) is required to be filed with the Secretary of State by all state and local Elected officials and Appointed public officers by January 15 of each year they are in office. Failure to file such a form may result in a civil penalty. [NRS 281.581(3)]. **Judges and judicial candidates are required to file a FDS with the Administrative Office of the Court (AOC).**

There are three types of Financial Disclosure Statements: Annual, Appointment, and Candidate.

See our How to File FDS Reports step-by-step instructions.

ANNUAL FDS

The ANNUAL FDS is due not later than January 15th and covers the preceding calendar year (NRS 281.559(1)(b) & NRS 281.561(1)(b)). This must be filed by the following public officers:

- All public officers holding an elected office, regardless of salary
- All public officers holding a non-elected office and whose annual salary is \$6,000 or more
- All state legislators

APPOINTMENT FDS

The APPOINTMENT FDS is due not later than thirty (30) days after the public officer's date of appointment (NRS 281.559(1)(a)). This must be filed by the following public officers:

- All public officers appointed to an elected office who are entitled to receive \$6,000 or more annually
- All appointments to the state Legislature
- All public officers appointed to fill the unexpired term of an elected or appointed public officer

CANDIDATE FDS

The CANDIDATE FDS is due not later than ten (10) days after the end of candidate filing and covers the preceding calendar year plus January 1 of the current year through the last date of candidate filing (NRS 281.561(1)(a)). This must be filed by the following public officers:

- All candidates seeking public office who are entitled to receive \$6,000 or more annually
- All candidates for the office of state Legislator
- All public officers previously elected to the office they are serving (e.g. incumbents) regardless of salary

PENALTY FEES per NRS 281.581:

If the statement is filed not more than 10 days after the applicable deadline If the statement is filed not more than 10 days after the applicable deadline = \$25.00

If the statement is filed more than 10 days but not more than 20 days = \$50.00

If the statement is filed more than 20 days but not more than 30 days = \$100.00

If the statement is filed more than 30 days but not more than 45 days = \$250.00

If the statement is not filed or is filed more than 45 days after the deadline = \$2,000.00

For good cause shown, the Secretary of State may waive a civil penalty that would otherwise be imposed pursuant to this section.