

COUNTY COMMISSIONERS  
Chair, Vaughn Hartung, District 4  
Vice-Chair, Alexis Hill, District 1  
Bob Lucey, District 2  
Kitty Jung, District 3  
Jeanne Herman, District 5



COUNTY MANAGER  
Eric P. Brown

## NOTICE OF MEETING AND AGENDA

ASSISTANT DISTRICT ATTORNEY  
Nathan Edwards

### WASHOE COUNTY BOARD OF COUNTY COMMISSIONERS

- 1001 E. 9th Street, Reno, Nevada 89512

COUNTY CLERK  
Janis Galassini

**February 8, 2022**  
**10:00 a.m.**

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud. The Board of County Commissioners may take breaks approximately every 90 minutes.

**Accessibility.** In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Office of the County Manager at (775) 328-2000, 24 hours prior to the meeting.

**Public Transportation.** Public transportation is available to this meeting site: RTC Routes 2, 5, and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

**Public Comment.** Members of the public may also submit comments by mail, email to Washoe311@washoecounty.gov, or voice message at: (775) 328-2003. The County will make reasonable efforts to include all comments received by 4:00pm on February 7, 2022 by email and voicemail into the record. Comments are limited to 3 minutes per person and will be entered into the record only. Voicemails will no longer be played for broadcast and emails will not be read by the Clerk.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board of County Commissioners conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item "Commissioners'/County Manager's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of County Commissioners has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way); [www.washoecounty.gov/bcc/board\\_committees/](http://www.washoecounty.gov/bcc/board_committees/) and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street), Sparks Justice Court (1675 East Prater Way).

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) Erick Willrich, Assistant to the County Manager, (775) 328-2000 and on Washoe County's website [www.washoecounty.gov/bcc](http://www.washoecounty.gov/bcc) <<http://www.washoecounty.gov/bcc>>

**10:00 a.m.**

1. Salute to the flag.
2. Roll call.
3. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
4. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)
5. Appearance and presentation by Dwayne Smith, P.E., Engineering and Capital Projects Division Director, Washoe County Community Services Department, to provide an update regarding the response to the 2017 North Valleys Flooding. (All Commission Districts.) FOR DISCUSSION ONLY

**6. Consent Items. (FOR POSSIBLE ACTION)**

- 6.A.1. Recommendation to approve an Agreement between Washoe County and E720 LLC for the Battle Axe and Tracks Music Festival to be held at Rancho San Rafael Regional Park on October 1 and 2, 2022, with set-up beginning on September 27, 2022, and tear-down concluding on October 4, 2022 [revenue to Washoe County will be in the amount of \$16,410.00]. Community Services. (Commission District 3.) FOR POSSIBLE ACTION

**Attachments:** [BCC 02-08-22 - Staff Report - Battle Axe and Tracks Agreement](#)  
[BCC 02-08-22 - Battle Axe and Tracks - Agreement](#)

- 6.A.2. Recommendation to approve a cross-fund, cross-functional appropriation transfer in the amount of [\$69,300; net impact to County budget is zero] for final expenses on the Our Place Homeless Housing Project; and direct the Comptroller to make the cross-fund, cross-functional budget appropriation transfers and cash transfers. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 02-08-22 - Staff Report - Our Place budget transfers](#)

- 6.B.1. Recommendation to acknowledge receipt of the Interim Financial Report for Washoe County Governmental Funds for the Six Months Ended December 31, 2021 - Unaudited. Comptroller. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Staff Report Q2-2022 Interim Financial](#)  
[Q2-2022 Interim Financial Report](#)

- 6.C.1. Recommendation to approve Interlocal Contract between the Department of Health and Human Services (Division of Health Care Financing and Policy) and the County of Washoe (Juvenile Services) to authorize Juvenile Services to accept Targeted Case Management reimbursements services from Nevada Medicaid from October 1, 2022, to September 30, 2026. The Department estimates reimbursements of \$50,000 to \$70,000 per month. Juvenile Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 02-08-22 Juvenile Services Interlocal TCM](#)  
[TCM MAC Agreement 10-01-22 to 09-30-26](#)

- 6.D.1. Recommendation to approve State Collection Development Grant-In-Aid Award funds from the State of Nevada in the amount of [\$16,178.00, no local match required] for a retroactive term of December 15, 2021 through June 30, 2022 for the augmentation of Library Collections, direct the Comptroller's Office to make the necessary budget amendments and authorize the Director to sign the grant award documents. Library. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Staff Report State Grant in Aid \[\\$16,178.00\]](#)  
[2022 State Grant in Aid Application](#)  
[Unsigned State Grant in Aid Award Document](#)

- 6.E.1. Recommendation to approve, pursuant to NRS 244.1505, Commission District Special Fund disbursement in the amount of [\$1,000] for Fiscal Year 2021-2022; District 3 Commissioner Kitty Jung recommends a [\$1,000] grant to the Office of the Washoe County Recorder -- a government entity -- to offset recording fees for a Declaration of Removal of Discriminatory Restriction for 23 homeowners with the purpose of disavowing racist language contained in property records; approve Resolution necessary for same; and direct the Comptroller's Office to make necessary net zero cross fund and/or cross function budget appropriation transfers. Manager's Office. (Commission District 3.) FOR POSSIBLE ACTION

**Attachments:** [Staff Report Declaration of Removal of Discriminatory Language 2.08.22](#)  
[Declaration of Removal of Discriminatory Language Resolution 02.08.22](#)

- 6.E.2. Recommendation to approve Commission District Special Fund disbursement pursuant to NRS 244.1505 in the amount of [\$5,000] for Fiscal Year 2021-2022; District 4 Commissioner Vaughn Hartung recommends a [\$5,000] grant to Truckee Meadows Fire Protection District -- a government entity-- for its Ash Can program to reduce fire risk in Washoe County; approve Resolution necessary for same; and direct the Comptroller's Office to make the necessary disbursement. Manager's Office. (Commission District 4.) FOR POSSIBLE ACTION

**Attachments:** [Staff Report Truckee Meadows Fire Ash Can TMFPD Resolution 02.08.22](#)

- 6.F.1. Recommendation to accept an unsolicited grant of [\$20,000.00] from The E.L. Cord Foundation to be used for Washoe County Sheriff's Office most pressing needs, and if approved, direct the Comptroller's Office to make appropriate budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 02-08-22 - Sheriff - EL Cord Grant \[\\$20,000\]](#)  
[EL Cord Award letter 2021](#)

- 6.F.2. Recommendation to approve additional funding [increase of \$70,009.00, no match required for a total of \$140,018.00] as administered through the Las Vegas Metropolitan Police Department to the Washoe County Sheriff's Office for reimbursement of expenses associated with Internet Crimes Against Children investigations for the retroactive grant period of October 1, 2020 through August 31, 2022, and if approved, direct Comptroller's Office to make the necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 02-08-22 - Sheriff - ICAC Additional funding \[\\$70,009\]](#)  
[ICAC20 Washoe signed](#)  
[WCSO ICAC YEAR2](#)

- 6.F.3. Recommendation to accept a Justice Assistance Grant award, project number 18-JAG-44, [amount not to exceed \$9,500.00, no County match required] as administered through the State of Nevada Department of Public Safety Office, Office of Criminal Justice Assistance, to cover the cost of equipment for the Regional Bomb Squad, for the retroactive grant period of January 1, 2022 through December 31, 2022 and if approved, direct Comptroller's Office to make the necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 02-08-22 - Sheriff - JAG Grant Bomb Fire Pump \[\\$9,500\]](#)  
[Washoe COSO JAG Grant Award Form](#)  
[WCSO BOMB-Award-Assurances-Spl Cond-Signature.11.18.21](#)

- 6.F.4. Recommendation to approve a pass-through grant award from the State of Nevada Department of Public Safety, Office of Criminal Justice Assistance 2021 Paul Coverdell Forensic Science Improvement (FSI), Project No. 21-FSI-03 for [\$117,749.00, no County match requirement] to provide for continued education and training and associated travel for staff members and instruments for the analysis of opioids by law enforcement officers in the field for the Forensic Science Division for the retroactive grant period of October 1, 2021 through September 30, 2023 and if approved, authorize Sheriff Balaam to execute grant award documents and direct Comptroller's Office to make necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 02-08-22 - Sheriff - Paul Coverdell Grant \[\\$117,749\]](#)  
[2021 Coverdell FSI Award letter](#)

- 6.F.5. Recommendation to accept a grant award from the Bureau of Justice Assistance (BJA) FY 21 DNA Capacity Enhancement and Backlog Reduction (CEBR) Program, Award No 15PBJA-21-GG-03155-DNAX [amount not to exceed \$200,000.00, No County match required], to cover costs related to the DNA capacity enhancement and backlog reduction/prevention and travel, for the retroactive grant term of October 1, 2021 through September 30, 2023 and if approved, authorize Sheriff Balaam to execute grant award documentation, and direct the Comptroller's Office to make the necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 02-08-22 - Sheriff - FY 21 CEBR Grant \[\\$200,000\]](#)  
[FY21 DNA CEBR Award Doc](#)

- 6.G.1. Recommendation to accept Treasurer's status report for the period ending January 31, 2022, of payment of refunds and interest since last update in the amount of \$2,642,005 on certain property tax overpayments for residential properties at Incline Village/Crystal Bay, in compliance with the October 21, 2019 Order issued by the District Court in Village League to Save Incline Assets, Inc., et.al. vs. State of Nevada, et.al., Case No. CV03-06922, as modified and clarified by the settlement agreement regarding the processing of refunds. Treasurer. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Staff Report - Treasurer's status report for the period ending 1.31.2022](#)  
[JANUARY 31 2022 REPORT OF CLAIMS PAID](#)

**End of Consent Items**

7. Recommendation to award a bid and approve the Agreement to the lowest responsive, responsible bidder for the South Truckee Meadows Flush Valve Project [staff recommends Rapid Construction, Inc., in the amount of \$342,243.00]. This project will construct piping and flush valve assemblies to allow the necessary annual flushing of the reclaim water distribution system to enhance water quality and improve safety for the Utility operations staff. Community Services. (Commission District 2.) FOR POSSIBLE ACTION

**Attachments:** [BCC 02-08-22 - Staff Report South Truckee Meadows Reclaim Flush](#)  
[BCC 02-08-22 - Construction Agreement - STMWRD Flush Valve](#)

8. Recommendation to: (1) accept a FY22 Homemaker subgrant award amendment from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$306,160; \$31,586 county match] retroactive from July 1, 2021 to June 30, 2022 to provide Homemaker services to seniors aged 60 or older in Washoe County; (2) approve Amendment #4 to the contract currently awarded to Freedom Home Health, LLC. (awarded Request for Proposal RFP #3088-19) to support the Homemaker program, which (a) extends the contract term end date through June 30, 2022 in amount up to [\$241,450]; (b) provides for two (2) one (1) year renewal periods in amount not to exceed [\$241,450] per renewal period; and (c) increases the available service hours up to 9,638 service hours annually; (3) approve Amendment #3 to the contract currently awarded to Medical Services of Nevada dba All Valley Home Care (awarded Request for Proposal RFP #3123-20) to support the Homemaker program, which (a) adjusts the contract term end date through June 30, 2022 in amount up to [\$102,425]; (b) provides for two (2) one (1) year renewal periods in amount not to exceed [\$175,600] per renewal period; and (c) increases the available service hours up to 4,097 services hours for the contract term of December 1, 2021 through June 30, 2022 and up to 7,027 service hours annually per renewal period; and (4) authorize the Director of the Human Services Agency to execute the grant award documents; and (5) direct the Comptroller's Office to make the necessary budget amendments; and (6) authorize the Purchasing and Contracts Manager to execute the Amendments and any subsequent renewals. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 02-08-22 TMP5643 Accept FY22 Homemaker Am \[\\$306,160; \\$31,586 county match\] Freedom Home All Valley Am 16-000-02-LX-22 NOSA A1](#)  
[FY22 Freedom Home Health Am#4 DRAFT](#)  
[FY22 Amendment #3 Medical Services of NV DRAFT](#)

9. Introduction and first reading of an ordinance to amend Washoe County Code section 25.600 to impose a fee to be charged and collected when a passenger car is shared through a peer-to-peer car sharing program, as authorized by NRS 244A.810; and set the second reading and public hearing for possible adoption on February 22, 2022, to become effective April 1, 2022. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 02-08-22- SB389 Ordinance- First Reading Ordinance-- Working Copy-- Chapter 25 peer-to-peer car sharing Ordinance-- Clean Copy-- Chapter 25 peer-to-peer car sharing SB389 EN](#)

10. Recommendation to accept the 2022 Opioid Narcotics Treatment Program funding [amount not to exceed \$179,101.90, no County match required] as administered through the University Of Nevada, Reno to be used for the continued creation and development of an Opioid Treatment Program within the Washoe County Regional Detention Facility, for the retroactive grant period of September 30, 2021 - September 29, 2022, and if approved, authorize Sheriff Balaam to execute grant award documentation, authorize Non-County Employee Travel expenses of approximately [\$5,145.00] for one (1) Discharge Planner and one (1) Health Provider to attend the RX Drug and Heroin Summit, and direct the Comptroller's Office to make the necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 02-08-22 - Sheriff - DSU-Opioid-Narcotics Treatment Program \[\\$179,101.90\] FY22 UNR-22-78 Berry sub Washoe County Sheriff's Office - Signed](#)

11. Recommendation to Award Request for Proposal (RFP) No. 3166-22 for Sample Ballot Mailing Services for the 2022 elections to the lowest responsive and responsible bidder, Metro Mailing Service Inc., in the amount of [\$500,000], and if approved, authorize the Purchasing and Contracts Manager to execute the contract. Registrar of Voters. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Intent to Award RFP 3166-22 2-8-2022 Staff Report Sample Ballot Services](#)



**Public Hearing. (Note: Due to public testimony and discussion, time expended on the item in this category can vary.)**

12. Public hearing and possible adoption of an ordinance amending Washoe County Code Chapter 45 relating to the Washoe County Human Services Agency and Washoe County Sheriff's Office by removing and amending provisions relating to the work permit and background requirements for child-care employees to align with Federal and State background check requirements. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 02-08-22 TMP5774 Public Hearing Possible Adoption WC 45 - Child Care Work Permit](#)  
[County Code Change Ordinance FINAL](#)  
[County Code Change Ordinance DRAFT](#)

13. Public Hearing and possible adoption of an Ordinance amending Chapter 5 of the Washoe County Code relating to County Commissioner Election Districts by establishing five County Commissioner Election Districts in accordance with the 2020 federal decennial census and NRS 244.014 and 244.018 that are as equal in population as practicable, and providing other matters necessarily connected therewith and pertaining thereto. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 02-08-22 - Staff Report for Redistricting Ordinance](#)  
[BCC 02-08-22 - Draft ordinance clean with map](#)  
[BCC 02-08-22 - draft ordinance edits](#)  
[BCC 02-08-22 - Exhibit A - Redistricting version maps](#)

14. Public Hearing: Second reading and possible adoption of an ordinance to amend Washoe County Code section 5.465 to abolish the office of constable in Incline Village - Crystal Bay, based on a determination that the office is no longer necessary in accordance with NRS 258.010; for possible adoption to become effective January 2, 2023. Manager's Office. (Commission District 1.) FOR POSSIBLE ACTION

**Attachments:** [2nd reading Constable Staff Report 2.8.22](#)  
[ordinance amending chapter 5 to remove incline constable clean copy](#)  
[ordinance amending chapter 5 to remove incline constable](#)  
[WCSO Incline Village Constable Staffing Memo 2022](#)

**End Of Scheduled Public Hearings**

15. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
16. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

**Adjournment**

Various boards/commissions the Washoe County Commissioners may be a member of or liaison to:

Chair Hartung

Community Homelessness Advisory Board (alternate)  
EDAWN (Economic Development Authority of Western Nevada)  
Nevada Association of Counties Board of Directors (NACO)  
Regional Transportation Commission  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board  
Truckee River Flood Management Authority  
Washoe County Stadium Authority  
Washoe County Investment Committee  
Western Regional Water Commission

Vice-Chair Hill

Community Homelessness Advisory Board  
Downtown Reno Business Improvement District  
EDAWN (Economic Development Authority of Western Nevada) (alternate)  
Nevada Tahoe Conservation District Board of Supervisors  
Regional Transportation Commission (alternate)  
Tahoe Prosperity Center Board of Directors  
Tahoe Regional Planning Agency Governing Board  
Tahoe Transportation District Board of Directors  
Tahoe Transportation Commission  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board  
Truckee River Flood Management Authority  
Washoe County Internal Audit Committee (alternate)  
Washoe County Investment Committee  
Washoe County Legislative Liaison  
Washoe County Stadium Authority

Commissioner Lucey

Community Homelessness Advisory Board  
Nevada Association of Counties Board of Directors (NACO)  
Regional Transportation Commission  
Reno-Sparks Convention & Visitors Authority  
Tahoe Regional Planning Agency Governing Board (alternate)  
Tahoe Transportation District Board of Directors (alternate)  
Tahoe Transportation Commission (alternate)  
Truckee Meadows Water Authority Board (alternate)  
Truckee River Flood Management Authority (alternate)  
Washoe County Criminal Justice Advisory Committee  
Washoe County District Board of Health  
Washoe County Legislative Liaison  
Washoe County School District Capital Funding Protection Committee  
Washoe County School District Oversight Panel  
Washoe County Stadium Authority (alternate)  
Western Nevada Development District (WNDD) (alternate)  
Western Regional Water Commission

Commissioner Jung

Washoe County Animal Services Advisory Board  
Downtown Reno Business Improvement District (alternate)  
Nevada Tahoe Conservation District Board of Supervisors (alternate)  
Nevadaworks (alternate)  
Regional Transportation Commission (alternate)  
Truckee Meadows Water Authority Board (alternate)  
Truckee River Flood Management Authority (alternate)  
Washoe County Open Space and Regional Parks Commission Liaison  
Washoe County Senior Services Advisory Board Liaison  
Washoe County Stadium Authority (alternate)

Commissioner Herman

Nevada Association of Counties Board of Directors (alternate)  
Nevadaworks  
Regional Transportation Commission (alternate)  
State Land Use Planning Advisory Council (SLUPAC)  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board (alternate)  
Truckee River Flood Management Authority (alternate)  
Verdi Television District (Liaison)  
Vya Conservation District (Diane Stobiecki—alternate)  
Washoe County Debt Management Commission  
Washoe County Internal Audit Committee  
Washoe County Senior Services Advisory Board Liaison (alternate)  
Washoe County School District Capital Funding Protection Committee  
Washoe County School District Oversight Panel  
Washoe County Stadium Authority (alternate)  
Washoe-Storey Conservation District (alternate)  
Western Nevada Development District (WNDD)