



# WASHOE COUNTY

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CM/ACM \_\_\_\_\_  
Finance DN  
DA N/A  
Risk Mgt. N/A  
Other N/A

## STAFF REPORT

BOARD MEETING DATE: February 10, 2015

**DATE:** January 6, 2015  
**TO:** Board of County Commissioners  
**FROM:** Rosemarie Entsminger, Fiscal Compliance Officer  
Regional Parks and Open Space, Community Services Department  
328-2044, [rentsminger@washoecounty.us](mailto:rentsminger@washoecounty.us)  
**THROUGH:** Ben Hutchins, Director, Finance & Administration Division  
Community Services Department, 954-4646, [bhutchins@washoecounty.us](mailto:bhutchins@washoecounty.us)  
**SUBJECT:** Accept cash donations [\$142,197.08] from the Wilbur May Foundation restricted for Wilbur D. May Center facility improvement projects, and underwriting specific operating costs for staff, travel, training and marketing. (Commission District 3.)

### SUMMARY

Accept cash donations [\$142,197.08] from the Wilbur May Foundation restricted for Wilbur D. May Center facility improvement projects, and underwriting specific operating costs for staff, travel, training and marketing.

Improvement projects [\$94,251.54] include Arboretum security fence improvements, tree pruning and tree removal, and renovations to the Museum garden court.

Marketing support [\$23,632.44] is for printing brochures and flyers, renewal of a brochure distribution contract, and advertising programs for the current "Grossology" traveling exhibit.

Staff, travel and training [\$24,313.10] is to defray costs of a Museum position, and for Arboretum and Museum staff to attend national conferences.

Washoe County Strategic Objective supported by this item: Sustainability of our financial, social and natural resources.

### PREVIOUS ACTION

**August 12, 2014-** The Board of County Commissioners (Board) accepted cash donations [\$300,000] from the Wilbur May Foundation; \$200,000 restricted for Fiscal Year 2014-15 general operating support of the Wilbur D. May Center, excluding all County overhead expense items, and \$100,000 restricted to support Fiscal Year 2014-15 temporary exhibits at the Wilbur D. May Museum.

Support in the form of cash donations has been provided by the Wilbur May Foundation and accepted by the Board annually since Fiscal Year 1983-84.

### BACKGROUND

The Wilbur D. May Museum, Arboretum and Botanical Garden are located inside Washoe County's Rancho San Rafael Regional Park.

AGENDA ITEM # 11

Since our partnership with the Wilbur May Foundation began in Fiscal Year 1983-84, the Foundation has generously donated over \$15.1 million in direct cash donations for site and programming improvements and operation support to Washoe County. The collection of artifacts on permanent loan to Washoe County in the Wilbur D. May Museum is priceless and the May Arboretum's mature horticulture comprises the most tree species-diverse area of Northern Nevada.

A recent tree inventory and computer model indicates that the aggregated benefit of the Arboretum trees (summing up the categories of reduced energy use, decrease in air pollution, erosion control and aesthetics) is \$150,000 per year and values the aggregated replacement value of the trees alone at over \$3 million dollars.

The current donations represent funding for special projects chosen by the Wilbur May Foundation to support and protect the Arboretum's tree population, improve the garden court area of the Museum and support specific operating and programming goals.

**FISCAL IMPACT**

All of the donations [\$142,197.08] have been deposited in the "Wilbur D. May Museum Building Fund," an independent account maintained by the Treasurer's Office and all but two projects will be directly spent from this trust account.

The exceptions are \$6,920 for an ad program for which a Washoe County purchase order (# 55-19215) has been issued against operating cost center 640200-710546 in Fund 270-6; and \$1,307.56 for the printing of brochures through Washoe County Reprographics charged to 640200-710502 via journal entry. Reimbursement will be drawn from the trust account and deposited to the operating account and requires the following budget adjustments:

Increase Revenue Fund 270 640200-484000	\$8,227.56	May Museum Donations
Increase Expense Fund 270 640200-710546	\$6,920.00	May Museum Advertising
Increase Expense Fund 270 640200-710502	\$1,307.56	May Museum Printing

**RECOMMENDATION**

It is recommended that the Board of County Commissioners accept cash donations [\$142,197.08] from the Wilbur May Foundation restricted for Wilbur D. May Center facility improvement projects, and underwriting specific operating costs for staff, travel, training and marketing.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept cash donations [\$142,197.08] from the Wilbur May Foundation restricted for Wilbur D. May Center facility improvement projects, and underwriting specific operating costs for staff, travel, training and marketing."